

**MINUTES OF NORTH WOOTTON PARISH COUNCIL MEETING**  
**THURSDAY 2<sup>nd</sup> FEBRUARY 2023 - held at 7.00pm at the Village Hall, North Wootton**

Present: Cllrs Marshall-Grint, (Chair), Border, Lamb, Harper, Cox, Merry, Blood, Kilham, Edwards,

Also in attendance - Clerk Rachel Curtis, Bor Cllr Elizabeth Nockolds and 1 member of the public.

**1. To accept any apologies** – Cllrs Nurse, Simpson, Lemon, County Cllr Nick Daubney. Apologies were accepted.

**2. Declarations of Interest** – None

**3. Minutes of last meeting** - It was unanimously agreed that the minutes of the Parish Council meeting held on Thursday 5<sup>th</sup> January 2023 be accepted.

**4. Matters Arising**

*Purchase of land at Priory Lane* – No further update from Hayes and Storr.

*North Wootton Sign Refurbishment* – Cllr Nurse has received 2 quotes, one to refurbish and repaint and the other to create a fibreglass copy. Councillors discussed the options and wanted clarification and examples of versions of the work. ACTION: Clerk to contact the contractor and ask to see some examples.

*Overhanging Trees at Linnymead* – It is believed that UK Power Networks have attended the site and carried out some work. ACTION: Clerk to contact UK Power Networks for an update.

*SAM2 Unit* – This was delivered just before Christmas. Awaiting posts to be installed by Highways and then training can be carried out and the unit put into operation.

*Bench Base, end of Cranmer Ave* – Cllr Border is awaiting a quote for the concrete base for the bench and also a price for filling in the dip at the entrance to the car park. When the base is complete the PC will buy the coating and Cllr Merry will paint the bench in situ.

**5. Law and Order** – Nothing to report.

**6. Open Forum**

- A resident reported there had been some malicious posts on facebook regarding the local post office. The PCSO is to be made aware.

- The ground around the pavilion on Wootton Park is boggy, this is a recurring problem which has never been fully investigated. It is thought there may be some underground springs in the area. Cllr Nockolds will speak to the IDB and see if they can advise how to take the matter further.

- Cllr Nockolds also said that the Borough Council will be collecting batteries with the domestic waste collections fortnightly. Residents are being asked to place the batteries in a clear bag on top of the black wheelie bin.

- The Borough Council element of the council tax looks set to rise by 3.2% for 2023/24.

**7. Correspondence**

- The village hall will be used as a polling station on 4<sup>th</sup> May, so the PC meeting will need to be scheduled for a different night.

- A resident asked if the PC would consider placing a dog waste bin near the phone box on the Green. Councillors considered this request and are aware that with previous sites and public consultations residents will always object to a bin being near to their property as this one would be. This is why the bins are placed in the locations where they are.

ACTION: Clerk to respond to the resident and say the PC would not proceed with placing a bin in this location, but remind people that there is one on Gatehouse Lane and not to use the litter bin for placing dog waste bags in.

- A resident complained about a tree which is overhanging her garden on Wheatly Drive and asked if the PC could do anything about it. Investigation showed that the tree was within the Howard Estate and

therefore not the responsibility of the PC.

## 8. Finance

BALANCE b/fwd	£26,271.45
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Online	Wicksteed WP Play Area	9,836.86
Online	Westcotec – Maintenance Jan 23	250.48
002247	Veolia – Village Bins	91.43
002248	Total Energies – Dec 22	2,462.78
002249	R Curtis – Salary – Feb 23	588.03
002249	R Curtis – N Plan	142.67
Online	Sandringham Duplicate Payment	15.00
002250	VOID	0.00
Online	P Witt – Village Bins	147.18
002251	SWPC Recharge	1,259.09
Online	BCKLWN Autumn Newsletter	100.47
Online	Office Wise – Clerks Chair	354.00

**15,247.99**

### Income

02/02/23	SWPC Recharge	2,681.25
01/02/23	Interest when closing Saffron Account	48.28
31/01/23	NCC	1,737.50
19/01/23	CGM Refund	782.86

**5,249.89**

**16,273.35**

Made Up As Follows;

Saffron Building Society	£0.00
Lloyds Gold Deposit A/C (Easy Saver)	£174.00
Lloyds Current A/C	£5,255.15
Lloyds New Account	£10,844.20
	<b>£16,273.35</b>

## 9. Highways

- Potholes in Cranmer Ave – Cllr Cox to provide up to date photos for the Clerk to include when reporting the matter to Highways.
- Fly tipping including nitrous oxide canisters are being found on Station Road.

## 10. Wootton Park

- There was a note of thanks to Wootton Park for the new cycle restrictors.
- Grant funding has been applied for to complete the edging of the Wootton Play Area, awaiting a response from Cllr Middleton.
- Work is ongoing to modify the litter bins on the Park, this is nearly complete and hopefully this will meet the necessary specifications from the Borough.
- The 200 Club is to be promoted more on social media and an electronic way of signing up to the club to be put into place soon.
- Parking is still an issue on match days at Wootton Park. People are leaving spaces in the car park, preferring to park on the side of Cranmer Ave and along All Saints Drive. The football club are not putting the cones out on all occasions and when they do, motorists are moving them to park on the side of the road. Councillors agreed that the contract the football club has with Wootton Park is not being adhered to and financial penalties or banning them from the using the park could be imposed, although it was not clear how these could be enforced. ACTION: The officers of the club will be invited to the next PC meeting, and Cllrs Border and

Marshall-Grint will go to the next Football Club meeting to discuss this. Contact may be made directly with the Norfolk Football Association too.

## **11. Street Lighting**

There is a light out at the corner of Priory Road – Clerk to report.

## **12. Planning**

Applications Considered – none.

Applications decided –

22/00993/F - House on the Green, proposed residential development. Following on from last month's meeting and discussions with architect, the Borough Council have granted permission for 5 dwellings.

- Cllrs Border, Marshall-Grint and the Clerk met with a Borough Council officer with Tracey Cornwell and Ivan Jordan from SWPC to discuss the telemast for Wootton Park. Although this application has been approved, there are some administrative issues to discuss, one of which being the financial responsibility for the legal fees to agree the Heads of Terms. It was understood from the meeting that it was expected that both PC's should pay for this, and correspondence which was shown to have been sent to the Clerk was never received. Both NW and SW PC's had not been made aware of the legalities of the mast becoming operational and are in agreement that they will not pay any legal fees. Further work is being done at the Borough Council to conclude this matter. ACTION: Clerk to confirm with the Borough Council if they would be liable for the fees as Wootton Park is leased from them.

## **13. Neighbourhood Plan – to hear an update on work relating to this**

The steering group met with the consultants and discussed comments which had been made by the Borough Council and a resident with experience of neighbourhood planning. The public consultation will now take place on 13<sup>th</sup> March for 8 weeks, stakeholders will be invited to make comments and a public event will be held at the village hall during this period. There will be a survey which can be completed online and a paper copy available too. More details to be discussed by the steering group.

## **14. Village Hall**

- Cllr Harper reported that there are a good number of bookings from regular groups and parties/events.
- There is some work to be done to complete the new porch area.
- A survey is required for the roof and also the floor, this will be done in the next few months.

## **15. The Village**

- Tree Planting Event – Saturday 11<sup>th</sup> February. Volunteers to come to the village hall at 11.30am to be given saplings and allocated an area to plant them out. £75 for the refreshments was kindly given via the Councillor Community Grant Fund, supported by Cllr Nockolds.
- North Wootton Academy Car Park Potential Project – Cllrs Marshall-Grint and Border and the Clerk will meet with James Grimsby, head of North Wootton Academy on 8<sup>th</sup> Feb to discuss this potential project.
- There is grant funding available from the Borough Council for defibrillators in the community. Various locations were discussed, one being the shops on the border of North and South Wootton. ACTION: Clerk to ask SWPC if they are going to apply for funding for a unit and where it would be positioned.

## **16. Open Forum**

- The PC was saddened to hear that the knitted topper kindly made and placed on the postbox on the Green by the WI had been stolen.

## **17. To confirm any items for the future agenda – Nothing at present**

The meeting finished at 8.55pm

..... Chairman

Date 2<sup>nd</sup> March 2023