

MINUTES OF NORTH WOOTTON PARISH COUNCIL MEETING
THURSDAY 13TH APRIL 2023 - held at 7.00pm at the Village Hall, North Wootton

Present: Cllrs Marshall-Grint, (Chair), Border, Lamb, Cox, Merry, Kilham, Edwards, Blood, Harper

Also in attendance - Clerk Rachel Curtis, Borough Cllr Elizabeth Nockolds, County Cllr Nick Daubney, Karl Anthony from The Bridge For Heroes and 8 members of the public.

1. To accept any apologies – Cllrs Simpson, Nurse - illness and Lemon – family matters. Apologies were accepted.

2. Declarations of Interest – None

3. Minutes of last meeting - It was unanimously agreed that the minutes of the Parish Council meeting held on Thursday 2nd March 2023 be accepted.

4. Matters Arising

Purchase of land at Priory Lane – No further update from Hayes and Storr – ACTION: Clerk to chase.

North Wootton Sign Refurbishment – Cllrs Lamb and Border will assist Fiona with taking the sign down. 50% of the cost of the refurbishment to a fibreglass sign has been paid. Cllr Lamb kindly donated £40 for the repainting of the original sign, this is to be retained by the PC and put on display in the village hall. The wooden post has become rotten and appears unsafe, therefore it was agreed that a more substantial metal one is needed. Cllr Border will get some prices and this will be agreed via email given the time constraints of needing it in place ready to house the new sign.

Overhanging Trees at Linnymead – ACTION: Clerk to contact UK Power Networks again for an update.

SAM2 Unit – The Clerk has the SAM 2 sign and now awaiting posts to be installed by Westcotec and then training can be carried out and the unit put into operation.

Village Gateway Signs – Update from the Highways Officer, awaiting delivery and installation by the contractor.

Defibrillator Grant – Cllr Border is working with Rev Nash as the Church has agreed for a unit to be installed on the front porch of the Church – update at the next meeting.

Duck Signs – these have now been put up – thanks to those that helped do this.

5. Law and Order – Nothing to report.

6. Open Forum

- Karl Anthony from The Bridge for Heroes spoke about the work the Armed Forces Veterans Charity does. He gave a brief history of founding the charity and the numbers of people accessing the services they provide. The Bridge Centre is located in South Clough Lane in the town centre and there is the Nelson Activity Centre located on the North Lynn Industrial Estate. Karl gave examples of how these facilities have helped people and also how home visits reach people who are less mobile. Karl indicated there was a need for ongoing support to ensure services can continue to be delivered to veterans in need. The Parish Council is happy to help publicise the services offered by the charity as many people are unaware there is help out there. This will be done via the newsletter, notice boards and social media. Cllr Marshall-Grint thanked Karl for attending.

7. Correspondence

- Several residents attended from Hugh Close to raise the matter of an overgrown tree located on a grass area of land which is thought to belong to the Borough Council. Residents explained the issues with the overhanging branches and concerns that the tree routes could be affecting the drains. ACTION: Bor Cllr Nockolds agreed to speak to the tree person at the Borough and take it forward on behalf of the residents.
- A resident raised concern at a car parked on the side of the road at Stock Leas Road, its position on the narrow road may obstruct emergency vehicle access. ACTION: Clerk has contacted the PCSO

and is awaiting advice on how to deal with issues such as this as they are raised frequently by members of the public.

- David Goddard has drafted a letter to Norfolk County Council regarding improving bus routes – Cllrs agreed the contents and are happy for NWPC to support.
- The Clerk received a telephone call from a concerned resident regarding the increasing numbers of muntjacs in the village, he is concerned for road safety. Cllrs discussed this and agreed that this is out of the remit of the PC and could therefore not help on this occasion.

8. Finance

Payments Made for Year End

BALANCE b/fwd		£25,248.18
		212.
002255	R Curtis, Veolia and N Plan expenses	37
Online	P Witt – Litter Bin emptying – Feb 23	75.99
Online	Total Energies – Feb 23	2,106.20
Online	Fiona Davies – Village Sign Work	1978.00
002256	R Curtis – N Plan Work - Consultation	492.86
002213	Jet Reach – Year End Correction	25.00
		4,890.42
Income		
03/02/20	NRPC – Clerks Chair	147.50
		20,530.26

Made Up As Follows;

Lloyds Gold Deposit A/C (Easy Saver)

£174.00

Lloyds Current A/C

£1,037.83

Lloyds New Account

£19,293.43

£20,505.26 – Balance as at 31st March 2023

April Payments

Balance Brought Forward	20,505.26
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Less: Payments

Chq No:

Online	CGM - Scartrac 16/02	131.75	
Online	BCKLWN - Dog Bin Emptying 22/23	728.00	
Online	Westcotec – March	250.48	
Online	Paul Witt - Village Bins	70.00	
Online	CGM- March 23	701.71	
Online	BCKLWN - Winter Newsletter Printing	116.03	
Online	BCKLWN - Wootton Park Land Rent	20.00	
Online	SWPC - WP Recharge Jan - Mar 23	880.03	
Online	R Curtis - April Salary - 28/04	588.03	
Online	Veolia - March 23	148.27	
002257	R Curtis Expenses	82.04	
			3,716.34
	BCKLWN - Precept 23/24	44,186.0	
			60,974.92
	<u>Made up as follows</u>		
	Lloyds Gold Deposit A/C (Easy Saver)	174.00	
	Lloyds Current A/C	955.79	
	Lloyds Treasurers Account	59,845.13	
			60,974.92

Councillors agreed to appoint Mrs Liz Manning as internal auditor for the 2022/23 accounts.

9. Highways

- There are some potholes within the village – Cllrs to report to the Clerk as and when they see them. It was noted that the intervention criteria as set by NCC appears to allow larger and deeper potholes to remain without being filled.

Large pothole at Gatehouse Lane – Clerk to report.

10. Wootton Park

- Two trees recently fell in Wootton Park, and they were cleared by the committee the same day
- The Park is still holding water in some areas and Cllr Border has contracted a drainage company to survey the dyke and park field. Early indications show that the dyke may need to be dug deeper to allow better drainage of the water. Currently awaiting full survey to be completed and then the results will be discussed by the Wootton Park Committee and funding would need to be sought to meet the cost of any works to be done.
- Thanks to Wendy Border for putting up signage reminding owners to pick up after their dogs.

11. Street Lighting

There is a light out at the corner of Priory Road – Clerk to report again.

12. Planning

23/00488/F – Proposed single storey extension to front elevation at 3 Cambridge Road, PE30 3QU – support.

23/00494/F – Proposed first floor rear extension and single storey front extension, 31 Carlton Drive, PE30 3QY

- *To discuss the telemast installation for Wootton Park*
- The Borough Council officer met with SWPC and NWPC members to review the Heads of Terms. There were some items which have been taken back to the communications company including restricting the area in which they will use as a compound for their equipment while on site. The amount of time allowed for the work to be completed will also be stipulated. As discussed before, SWPC and NWPC are not to pay any legal expenses towards this project.
- *To hear an update re access to the Knights Hill development*
Cllr Marshall-Grint attended a meeting hosted by Kanda the developers at Knights Hill. This was to discuss the temporary access to the development prior to building works commencing. From this, Conditions have been sent to the Borough Council for their consideration before the Reserved Matters.

- Applications Permitted - 23/00149/F – 29 Woodland Gardens, PE30 3PX – rear extension.

13. Neighbourhood Plan – to hear an update on work relating to this

The public consultation event took place on 25th March and was well attended. The public and stakeholder consultation will end on 8th May. Clerk to ask for an update on the number of responses received from the consultants.

14. Village Hall

- Cllr Harper reported that there are a good number of bookings from regular groups and parties/events.
- A grant has been received for the Coronation weekend celebrations – there will be a best decorated home competition and scarecrow trail and a big lunch event at the Village Hall on 7th May. Monday 8th May will see volunteer charity stalls promoting the work they do at the Village Hall.
- A survey is required for the roof and also the floor, this will be done in the next few months.

15. The Village

- There is grant funding available from the Borough Council and Cllr Border put forward an idea to create an historic walk around North Wootton, Cllrs thought this would be a great asset to the village.
- UK Power are aware of the cables near the trees at the Scout Hut, Clerk awaiting an update as to progress on this.

16. Open Forum

- Cllr Nockolds said there were some Teams meetings to help applicants to apply for the Borough Council grant, Cllr Marshall-Grint said he would attend one of these. And plans are also moving forward on the Southgates roundabout Scheme.

17. To confirm any items for the future agenda – Nothing at present

Dates of next Meetings

Thursday 11th May to include the Annual Residents Meeting, 1st June 2023

Before concluding the meeting Cllr Marshall-Grint announced the retirement from the PC of Cllr Simon Kilham, who has been a member of the Parish Council for over 40 years. He thanked him for his many years of service, work and support to the Parish.

Cllr Marshall-Grint also thanked Borough Cllr Elizabeth Nockolds for her support and advice to the Parish Council as she is leaving the Borough.

Congratulations were also given to County Cllr Nick Daubney for being named an Honorary Alderman by the Borough Council for his work for King's Lynn and West Norfolk.

The meeting finished at 8.30pm

..... Chairman Date 11th May 2023