

MINUTES OF THE ANNUAL MEETING OF NORTH WOOTTON PARISH COUNCIL
THURSDAY 11th MAY 2023 - held at 7.25pm in the VILLAGE HALL

Present: Councillors Harper (Chaired the meeting), Border, Simpson, Edwards, Cox, Merrey, Lemmon, Blood

Also in attendance - Clerk Rachel Curtis, 1 member of the public and Bor. Cllr Simon Ring

1. Election of Chair, Vice-Chair, Responsible Finance Officer, election of Committees and Representatives

Chair – Cllr Marshall-Grint, proposed by Cllr Border and seconded by Cllr Lemmon. There being no other nominations, Councillor Marshall-Grint was elected as Chair.

Vice Chair – Cllr Nurse, proposed by Cllr Simpson, seconded by Cllr Edwards. There being no other nominations, Councillor Nurse was elected as vice-chair.

Responsible Finance Officer – Cllr Will Border, proposed by Cllr Cox, seconded by Cllr Blood. There being no other nominations, Cllr Border was elected as Responsible Finance Officer.

Vice Responsible Finance Officer – Cllr John Marshall-Grint, proposed by Cllr Cox, seconded by Cllr Merrey. There being no other nominations, Cllr Marshall-Grint was elected as Vice Responsible Finance Officer.

Planning Committee – Cllr Lemmon, Cllr Derek Cox, Cllr John Merrey and Cllr Malcolm Edwards, proposed by Cllr Border, seconded by Cllr Blood. There being no other nominations, Cllrs Lemmon, Cox, Merrey and Edwards were elected as the Planning Committee.

Wootton Park Representatives – Cllr Will Border (Chair of WPA), Cllr John Marshall-Grint and Cllr Bridget Nurse. Proposed by Cllr Lemmon, seconded by Cllr Edwards. There being no other nominations, Cllr Border, Cllr Nurse and Cllr Marshall-Grint were elected as Wootton Park Representatives.

Village Hall Representatives – Cllr Will Border, Cllr John Marshall-Grint, Cllr Jason Harper, Cllr Bridget Nurse and Cllr Antony Lamb, proposed by Cllr Edwards and seconded by Cllr Cox. There being no other nominations, Cllrs Border, Marshall-Grint, Harper, Nurse, Lamb were elected Village Hall Representatives.

Armed Forces Representative – Cllr Bridget Nurse, proposed by Cllr Border and seconded by Cllr Harper. There being no other nominations Cllr Nurse was elected Armed Forces Representative. Cllr Blood said he was happy to deputise for Cllr Nurse if required – all in agreement.

Neighbourhood Plan Steering Group – Cllr Jason Harper, Cllr Keith Simpson and Cllr Blood, proposed by Cllr Cox and seconded by Cllr Border. There being no other nominations, Cllrs Harper, Simpson and Blood were elected to the Neighbourhood Plan Steering Group.

Police Liaison Representative – Cllr Keith Simpson, proposed by Cllr Harper and seconded by Cllr Border. There being no other nominations Cllr Simpson was elected as Police Liaison Representative.

SAM 2 Sign operator and Village Representative – Cllr Jim Blood, proposed by Cllr Harper and seconded by Cllr Cox. There being no other nominations Cllr Blood was elected.

Cllr Cox confirmed he would be happy to continue to administer the website.

2. **Apologies** – Cllrs Marshall-Grint, Nurse and Lamb

3. **Declarations of Interest** - None

4. **To Adopt the General Power of Competence**

Cllrs unanimously agreed to adopt this document.

5. **To agree the Minutes of last meeting held on Thursday 13th April** - It was unanimously agreed that the minutes of the Parish Council meeting held on Thursday 13th April 2023 be accepted.

6. **Matters Arising**

Purchase of land at Priory Lane – No further update from Hayes and Storr – ACTION: Cllr Blood to chase a response.

North Wootton Sign Refurbishment – This is still currently being refurbished and work is ongoing to get a new post made.

Overhanging Trees at Linnymead – UK Power Networks are of the opinion that there is no issue with their power lines.

SAM2 Unit – The Clerk and Cllrs Blood and Simpson will attend training for the new sign on Thursday 18th May at Westcotec in Dereham.

Village Gateway Signs – These have been installed.

Defibrillator Grant for unit on the Church – Cllr Border is working with Rev Nash to progress this.

Car Parking issues on residential roads – The Clerk contacted the PCSO who looked into the matters listed at the last meeting and these have been dealt with or are being monitored.

7. **Law and Order**

Cllr Simpson recently attended a SNAP meeting where the main focus was on speeding issues, some residents attended the meeting and voiced their concerns. It was agreed that this is an area which the PC needs to focus attention on and join up with South Wootton and Castle Rising to pool its efforts.

8. **Open Forum**

Cllr Harper welcomed our new Borough Councillor Simon Ring to the meeting. Bor Cllr Ring said he was pleased to be elected as a representative for the Woottons. He said that one of the first things he will be working on is the speeding issues in both North and South Wootton and Castle Rising, he will be contacting the Borough to arrange a meeting to discuss. He will also be attending a meeting with the other newly elected councillors held by David Goddard and Ben Colson to bring everyone up to date with the planning issues in the Borough.

9. **Correspondence**

A resident had written in to thank the PC and village hall committee for the enjoyable Coronation celebrations.

10. **Finance**

BALANCE b/fwd		£20,505.26
Online	CGM – Scaratrac 16/02	131.75
Online	BCKLWN – Dog Bin Emptying 22/23	728.00
Online	Westcotec – March	250.48
Online	Paul Witt – Village Bins	70.00
Online	CGM – March 23	701.71
Online	BCKLWN – Winter Newsletter	116.03
Online	BCKLWN – Wootton Park Land Rent	20.00

Online	SWPC WP Recharge Jan – Mar 23	880.03
	R Curtis – April Salary – 28/04	
Online	Veolia March 23	588.03
Online	R Curtis - Expenses	148.27
002257		82.04
		3,716.34
Income	Parish Precept	44,186.00

Made up as Follows

Lloyds Gold Deposit A/C (Easy Saver)	174.00
Lloyds Current Account	955.79
Lloyds Treasurers Account	59,845.13
Total to carry forward	60,974.92

In order to download the data from the SAM2 sign, it was agreed to purchase a laptop solely for this purpose at a cost of around £200.

11. Highways

The Borough Council contacted the PC following an issue raised by a resident stating anomalies with the street naming and numbering on Manor Road. There is some confusion with deliveries to properties along this road caused by it being unclear where Manor Road ends and All Saints Drive starts. The PC were asked to comment on the proposals set out in the email from the Borough –

Review of Street Name Plates – support

Checks on property addresses at Lodge Cottage , Manor Road to ensure accuracy – support

Adding a house name to the residents property who raised these concerns – support

Numbering/renumbering properties along Manor Road – do not support as the PC feels this would cause inconvenience to the residents of Manor Road as their houses are already identified by names.

12. Wootton Park

- Picnic on the Park will take place on 10th June with a continued theme of coronation celebration.

- The flood report has been received and recommended work to be done is dredging out the dyke at a cost of around £6,500. It is hoped that CIL funding can be obtained to fund this, however the timing of the next round of applications will fall outside of the good summer weather which would be the best time to carry out the work. Cllr Border to investigate further and Cllr Ring said he would enquire also.

- The basket swing has been replaced at a cost of £1,000.

13. Streetlighting

Nothing to report.

14. Planning

Applications considered

22/00571/F –Proposed Ground/First Floor extensions to existing balcony at West Norfolk rugby club, Gatehouse Lane, PE30 3RJ – The PC had considered these plans and support the application.

To hear an update re the telemast proposal for Priory Lane – The Borough Council had informed the Clerk that the position of the mast is now proposed for the area of grass closer to the property Salamis. The PC objects to the mast being placed on this area of land as it believes it will be an eyesore on a piece of land which the PC is in the process of purchasing to retain as a pleasant green space. The Clerk has been unable to get an update from Hayes and Storr as to the progress of the purchase of the land or how the placing of the mast may affect this. Cllr Blood will chase up Hayes and Storr. Bor Cllr Ring suggested that instead of purchasing the land it could be leased

from NCC for a peppercorn rent. Further work to be done on this when the PC has an update from the solicitor.

15. Neighbourhood Plan – to hear an update on work relating to this

The public consultation has finished and there were 8 submissions from statutory consultees and 19 responses from residents. The next meeting will be mid June with the consultants to feedback any changes to the plan from the comments received and move on to the next stage.

16. Village Hall

The finances are in a good position which makes it possible to pursue 2 projects – possible re-flooring in the hall and maintenance work to the roof tiles.

17. The Village

- SAM 2 Signs as mentioned in matters arising.
- Many residents have complained about the state of the Churchyard, Rev Nash is dealing with this.
- The PC is sorry to hear that Meadow Stores is to close its business.

18. Open Forum - None

19. To confirm any items for the future agenda

Annual review of policies and procedures.

The meeting finished at 8.50pm

..... Chairman

Date 1st June 2023