

**MINUTES OF NORTH WOOTTON PARISH COUNCIL MEETING**  
**THURSDAY 1<sup>st</sup> DECEMBER 2022 - held at 7.00pm at the Village Hall, North Wootton**

Present: Cllrs Marshall-Grint, (Chair), Border, Edwards, Lamb, Lemmon, Harper, Cox, Merry, Blood, Kilham

Also in attendance - Clerk Rachel Curtis, Bor Cllr Elizabeth Nockolds, Bor. Cllr Nick Daubney, 5 members of the public.

- 1. To accept any apologies** – Cllr Nurse, holiday. Cllr Simpson, ill health. Apologies were accepted.
- 2. Declarations of Interest** – Cllr Lemmon – planning application 22/01994/CU
- 3. Minutes of last meeting** - It was unanimously agreed that the minutes of the Parish Council meeting held on Thursday 3<sup>rd</sup> November be accepted.
- 4. Matters Arising**
  - Cleaning of the pyramid, Priory Lane* – this has been completed.
  - Purchase of land at Priory Lane* – Awaiting an update from the solicitors – Clerk to chase.
  - North Wootton Sign Refurbishment* – Cllr Nurse has contacted a contractor and awaiting a site visit.
  - Haulage Traffic* – Cllr Nurse met with a representative of Roger Warnes to discuss the routes of the haulage traffic. The sugar beet harvesting is now finished. Cllrs agreed that it is a positive step that there is communication open with another contractor for the future.
- 5. Law and Order** – Nothing to report.
- 6. Open Forum** –
  - A resident said she liked the new notice boards which have been put up.
  - A resident thanked the PC and in particular Will Border for organising the cars on Cranmer Ave on football match days.
  - Cllr Daubney said he had received calls from residents re the haulage traffic and is pleased to see that the PC are making progress to try and alleviate the problem.
  - There is money available for projects within the Parish from his member's fund.
  - NCC are reminding people to be vigilant for dead birds amid the avian flu outbreak in the County.
  - Funding from NCC for the next financial year is being discussed at present, with help being allocated for people to keep warm. Public buildings, including libraries are being opened as warm hubs.
  - The deadline for the Council Tax consultation is 16<sup>th</sup> Dec if anyone wishes to make any comments.
  - Suffolk is due to become a mayor led authority. The same could potentially happen to Norfolk in the future.
  - Cllr Nockolds reported on;
  - The consultation for the West Winch Relief Road is now open, with open events at West Winch and North Runcton.
  - The Kings Lynn Minster wishes to consult with North Wootton PC on a new project, the Kings Lynn to Walsingham Pilgrimage which would pass through North Wootton. The Walsingham Way initiative has the potential opportunity to assist Parish businesses and accommodation facilities, by way of attracting visitors who will use the route. Support is being sought from each Parish that the route will pass through in order for funding to be obtained to create the route. The PC thought this was a good idea.
  - A community liaison manager (James Ingham) from the broadband company UPP, attended the meeting to introduce the services they have to offer. Their aim is to make broadband services as accessible as possible using full fibre broadband across the county. Residents can sign up as an interested party and the next update will be in 3-6 months. There is no minimum number of residents needed to sign up for a scheme to take place. It was interesting to note that the company is keen to support local communities in offering time and financial support to charities and local groups.

## 7. Correspondence

*Potential Car Park at North Wootton Academy* – the headteacher has written to Cllr Marshall-Grint to say the trustees are open to discuss the parking situation and how their land could provide a new car park. Cllr Marshall-Grint asked Councillors how they felt this project could proceed and would be discussed at the next meeting. Consideration needs to be given as to who will use it, when it will be used and security issues.

*Local Plan* - The PC considered the latest letter to come from David Goddard which needs approval from the PC to send. Cllrs were happy with the notes with reference to the Local Plan Examination – Transport issues and agreed to support this letter to be sent.

## 8. Finance

BALANCE b/fwd	£45,800.22
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002235	R Curtis Expenses incl Veolia	146.49
002236	Westcotec – Nov 22	250.48
002237	1-2 Call Drainage	336.00
002238	VOID	0.00
002239	Greenbarnes Ltd – Notice boards	4,778.29
002240	SLCC Subscription	187.00
002241	CPRE Subscription	36.00
002242	R Curtis – Salary	588.03
002242	R Curtis – N Plan	64.85
002243	Collective Community Planning	2,940.00

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**9,327.14**

### Income

Made Up As Follows;

Saffron Building Society	£14,244.68
Lloyds Gold Deposit A/C (Easy Saver)	£5,174.00
Lloyds Current A/C	£ 7,054.40
Lloyds New Account	£ 10,000.00
	<b>£36,473.08</b>

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Cllr Border presented a spreadsheet to Councillors detailing options for increasing the precept. A decision on this will need to be made at the January meeting, with consideration to be given to the social and financial position people are in at present, but balance this with the need to finance the work which the PC has to fund.

## 9. Highways

- Potholes in Cranmer Ave – Clerk to chase up report.
- There is grass encroaching on the layby at All Saints Drive, ACTION: Clerk to report to Rangers.

## 10. Wootton Park

- The 200 Club is to be promoted more on social media and an electronic way of signing up to the club to be put into place in the new year. The prize structure will change, so that 5 people win a prize each month. It is thought this may encourage more people to join.
- The Borough Council have carried out an audit on the dog waste bins in North and South Wootton. Those on the Park were discussed. It is stipulated that bins should be mounted no more than 90cm in height and no larger than 45 litre capacity, this is due to health and safety and manual handling regulations. The timeframe given to make these alterations at a financial cost to the PC's was only 2 weeks. The Clerk sent an email to the Borough

suggesting that 2cm height differences could be due to soil compacting underneath and also to request that the 50 litre bins in place could have an infill put in the bottom to make them 45 litre capacity. Cllr Nockolds also emailed the department supporting the concerns the PC's have. Further discussion and site visits are planned with the Borough.

- Cllr Merry asked if the dip in the road at the end of Cranmer Ave and the start of the WP car park would be filled, Cllr Border said this was in hand.

- Cllr Marshall-Grint said that the installation of the telephone mast on the Park had been in the local press.

## **11. Street Lighting**

The Clerk has received 10 responses to the piece in the newsletter informing residents that the PC is considering limiting the hours the streetlights are on, with a switch off between midnight and 5am. Cllrs felt that 10 responses in total (6 in support and 4 against) was not enough to make a decision. A consultation should be carried out independently and the police need to be engaged as a stakeholder. Further work to be done on this including financial implications verses potential savings.

## **12. Planning**

Applications considered-

22/01994/CU – Change of Use from Hairdressers to Café/Bistro at 49 St Augustines Way Priory Court PE30 3TE - support

22/01942/F - Change of use of agricultural land and erection of a timber framed cart shed suitable for two vehicles adjacent to Little Haven property at Little Haven Ling Common Road North Wootton Norfolk PE30 3RE - support

Decisions received

22/01628/F - 12 Cranmer Avenue PE30 3QW - Proposed rear first floor extension and internal alterations - Application Permitted

22/01840/F - 24 The Howards PE30 3RS - VARIATION OF CONDITION 2 OF PLANNING PERMISSION -

22/01282/F: Proposed two storey extension on each side of the detached property and front extension single storey - Application Refused

22/01748/T3 - Wootton Park Land Off Bede Close - APPLICATION TO DETERMINE IF PRIOR APPROVAL IS REQUIRED: The installation of a 25m telecommunications tower (26m total height) supporting 3no. antennas 1 no. 600mm dish, 1no. 0.3m dish, associated antenna support units, a GPS module, 3no. cabinets, a meter cabinet located within a 1.8m high chain link fenced compound and associated ancillary development thereto Prior Approval - Approved

## **13. Neighbourhood Plan – to hear an update on work relating to this**

Cllr Harper gave an update – a further draft has been received from the consultants with some areas still needing input from the Steering Group. The aim is to submit this version to the Borough Council so they can consider the environmental impact assessment, with a full consultation to take place early next year. Cllr Harper reiterated that one of the main objectives of the plan is to help preserve the character of the village and by having a neighbourhood plan in place the PC should have access to additional grant funding from CIL. A further copy of the plan will be available for Councillors to view before Christmas. The PC thanked the steering group for their work on this.

## **14. Village Hall**

- Cllr Harper reported that there are a good number of bookings from regular groups and parties/events.
- The Christmas Fair will be held on 3<sup>rd</sup> December.
- Building work should be finished on the Porch soon.
- Further project work to be considered - repairs to the roof tiles and to the flooring in the main hall.
- There is £33k in the current account and £15k in the premium account.

## **15. The Village**

- Litter Bins – After striving to obtain 3 quotes, only 1 came back at a cost of £30 per week. Councillors agreed to appoint this contractor asap.
- Dog waste bins – this was discussed in Wootton Park update

- February tree planting - ideas to make this into a community event were discussed, further discussion in the January meeting.
- Manor Road, there is a split in a tree branch outside Linnymead which is growing through the electricity cables – ACTION: Clerk to contact UK Power networks.

**16. Open Forum** – Nothing was raised.

**18. To confirm any items for the future agenda** – Precept, Update on Streetlights , Tree planting in February, Discussions with North Wootton Academy for the car park project

The meeting finished at 8.30pm

..... Chairman      Date 5<sup>th</sup> January 2023