

MINUTES OF NORTH WOOTTON PARISH COUNCIL MEETING
THURSDAY 3rd NOVEMBER 2022 - held at 7.00pm at the Village Hall, North Wootton

Present: Cllrs Nurse, (Chaired the meeting), Border, Edwards, Lamb, Simpson, Lemmon, Harper, Cox

Also in attendance - Clerk Rachel Curtis, Bor Cllr Elizabeth Nockolds. 5 members of the public.

1. **To accept any apologies** – Cllrs Marshall-Grint, Merry, Kilham, Blood - apologies were accepted.
2. **Declarations of Interest** – None
3. **Minutes of last meeting** - It was unanimously agreed that the minutes of the Parish Council meeting held on Thursday 6th October be accepted.
4. **Matters Arising**
 - Cleaning of the pyramid, Priory Lane* – this is still to be completed.
 - Purchase of land at Priory Lane* – Awaiting an update from the solicitors – Clerk to chase.
 - Reduced time of illumination of streetlights at night* – The Clerk included a piece in the newsletter and so far had 6 responses. More feedback needed and to be discussed further.
 - North Wootton Sign Refurbishment* – Cllr Kilham is speaking to another contractor as the first said they could not do the work at present. Cllr Simpson will follow up a contact too.
5. **Law and Order** – Cllr Simpson attended the recent virtual SNAP meeting and had nothing to raise from North Wootton. The group were interested to hear that the Parish were getting a SAM 2 sign. Cllr Lemmon reported that the gentleman who had slept in the bus shelter for 2 nights had been helped by local residents to make his journey back home.
6. **Open Forum** –
 - Two residents brought the matter of speeding to the attention of the Parish Council in particular Ling Common Road area and Manor Road leading onto All Saints Drive stretch. The Clerk outlined the positions of the SAM 2 signs which will include these areas and hopefully help to reduce the number of motorists speeding. It was also explained that the units will store data which can then be used as evidence to the police of problem areas that could lead to them taking action in the form of speed camera visits. The hedge owned by the Howard Estate along Ling Common Road is becoming overgrown – Clerk to report.
 - Overhanging trees outside the doctors surgery and opposite the bus shelter were reported – Cllr Border said these would be attended to.
 - Trees and shrub roots are causing the pavement to become damaged in the Howards – outside number 49. Clerk to investigate.
 - The entrance to the woods opposite Buckingham Close is very wet and can become slippery – further investigation required.
 - Issues to report to the Rangers – overgrown grass on the path near All Saints Drive bus shelter and areas of Hugh Close and Julian Close.
 - Cllr Nockolds congratulated the Clerk on the content of the recent newsletter and for the inclusion of the Arts East piece.
 - Correspondence should have been received by the Clerk regarding the Walsingham Trail – Cllr Nockolds will chase this.
7. **Correspondence** – Overhanging trees – resident attended the meeting, see above Open forum.

8. Finance

BALANCE b/fwd		£48,831.38
002226	Veolia – Aug/Sept 22	159.50
002227	Wickstead Wp Play area	10,750.32
002228	PKF Littlejohn – External Audit	360.00
002229	Jet Reach Cleaning – Bins Oct	50.00
002230	CGM – Aug 22	674.69
002230	CGM - Sept 22	782.86
002230	CGM – Oct 22	782.86
002231	Westcotec – Sept 22	250.48
002231	Westcotec – Oct 22	250.48
002232	Total Energies – Sept 22	951.34
002233	R Curtis Expenses	31.44
002234	R Curtis Salary	891.34
002234	R Curtis Neighbourhood Plan	95.85
		16,031.16

Income

08/09/22 Contributions for Play Park	8,000.00
29/10/22 CIL Payment - Streetlights	10,000.00

Made Up As Follows;

Saffron Building Society	£14,244.68
Lloyds Gold Deposit A/C (Easy Saver)	£15,174.00
Lloyds Current A/C	£ 6,381.54
Lloyds New Account	£ 10,000.00
	£45,800.22

Cllr Border and the Parish Council wished to thank all those that contributed to the overspend on the Toddler play area.

The external audit has been completed with a matter to be actioned in next years audit.

9. Highways

- Potholes in Cranmer Ave – Clerk to report. It was noted that some lorries working at the Lavender Fields site are travelling along All Saints Drive and using Cranmer Ave to turn around in. Cllrs who live there will monitor the situation.

- Cllr Nurse mentioned the haulage lorries and in particular Roger Warnes vehicles using Nursery Lane which is in parts a narrow lane, and two vehicles trying to pass is very difficult. Suggest that the vehicles use All Saints Drive instead. ACTION: Clerk to contact contractor.

10. Wootton Park

- Wootton Park has won an award from Anglia in Bloom.

- The jubilee bench will be put in place when the concrete base has been laid.

- Car parking is still an issue on busy match days despite the Sandback Road car park now being open. The football club have been reminded of their responsibilities for the management of parking as set out in their lease agreement. This will be reviewed again at the next WP meeting on 17th November.

11. Street Lighting – Covered in matters arising.

12. Planning

Applications considered-

22/01903/F – 23 Little Carr Road – porch extension – support.

22/01840/F – 24 The Howards – variation of condition for 2 storey extension – support.

Decisions received

22/01365/F – 57 Hayfield Road single storey extension – application permitted.

13. Neighbourhood Plan – to hear an update on work relating to this

Cllr Harper gave an update and showed Councillors the templates which the steering group have been working on. These set out the importance of certain areas in the village including;

Local Green Spaces

Land west of Nursery Lane, opposite The Priory.

Key Viewpoints

View of All Saints Church from various surrounding points.

Multiple views of the Marshes/Gongs and behind the Rugby Club.

Seat at Manor Road, overlooking the Green.

Non-Designated Heritage Assets

Village Hall

House on the Green

Red Cat

Doctors Surgery

Scout/Guide Headquarters

The next meeting of the steering group is 28th November 2022.

The PC thanked the steering group for their work.

14. Village Hall

- Cllr Harper reported that there are a good number of bookings from regular groups and parties/events.

- The Christmas Fair will be held on 3rd December.

- Building work has begun on the Porch.

- Cllr Nockolds was thanked for her contribution of £300 for the external storage.

- The committee will take forward a suggestion of the Village Hall being part of the 'warm space' initiative from the County Council. It was felt that this might be something that the Church group could incorporate in their weekly meeting.

15. The Village

- Village Gateway signs – The Clerk reported these have been ordered and will be installed by NCC.

- SAM 2 signs – The Clerk reported this has been ordered and will be delivered in December NCC will put up the posts.

Duck signs – these need to be taken down. The new Noticeboards need to be put up. Some light work on tree cutting needs to be done. Cllr Border suggested that the PC organise a work day to complete these tasks. Cllrs Simpson, Edwards, Lamb and Harper volunteered to join Cllr Border on 5th November to carry out this work.

Village Bins – The contractor has given notice that he will no longer empty the bins as of the end of October.

ACTION: Clerk to find a new contractor asap.

- Cllr Nurse will lay the wreath on behalf of the PC at the remembrance service on Sunday 13th November at the war memorial.

16. Open Forum – Nothing was raised.

18. To confirm any items for the future agenda – Precept, Update on streetlights , Tree planting in February

The meeting finished at 8.45pm

..... Chairman

Date 1st December 2022