

**Wootton Park Association Meeting**  
**7.00pm - Tuesday 23<sup>rd</sup> July 2019, South Wootton Parish Council Office**

**MINUTES**

**1. Present:** Will Border (Chair), Diana Gotts, Tracey Cornwell, Wendy Border, John Marshall-Grint, Sarah Crome, John Marrow,  
In attendance: Mrs R Curtis (Clerk), Claire Harper, 3 members of the public

**2. Apologies** – David Price, Roy Williamson

**3. To approve the minutes of the last meeting – 28<sup>th</sup> May 2019**

These were agreed and signed by the Chairman.

**4. Matters Arising**

None

**5. Correspondence**

**6. Questions from the Public**

The above 2 items were combined as Keir Hughes attended the meeting to discuss correspondence he had sent, this had been circulated to members and Keir outlined his views as follows:

- Cycling is a safety issue along the cycle path in the Park, he is concerned there is a risk to pedestrians from cyclists not adhering to a safe speed and not acting respectfully.
- He acknowledged the signage put up was a good idea, but felt that the WPA had 'rolled over' to the cycling fraternity by agreeing to taking off the 5mph speed limit part of the sign. Will responded by saying that the signs were being vandalised at the time and this solution was taken as it was perceived as a compromise.
- The point was made that although the cycle path is within the Park it is a highway and therefore subject to laws including the Road Traffic Act and Highway Code. It was noted that Norfolk County Council, Highways department and the Borough Council have responsibilities too.

Suggestions for improving the Path include:

- Widening and then dividing so that cyclists and pedestrians have their own space – this was considered not to be a realistic idea.
- A different path surface to slow cyclists down.
- Signage to state that the Path is a highway and the same rules apply.
- Approaching Borough Councillors and the Police to get their views and ideas.

It was agreed to form a working party to discuss this further, which would consist of Keir Hughes and Will Border and others who wish to take part. Ideas will then be looked at in more detail and any proposals brought back to the WPA Committee.

**7. To Appoint a New Trustee**

Claire Harper had made application to replace Dorothy Pulsford-Harris as Wootton Park trustee. She outlined her experience and suitability for the role – John M proposed Claire to be appointed as trustee and this was seconded by Wendy and all agreed. Tracey will amend the information with the charity commission.

**8. Finance**

- The balance on the Wootton Park Association Account is £3,720.02, this has gone down from the last report largely due to the pathway from the car park to the pavilion has been completed at a cost of £7,930.80

- The balance on the Wootton Park Running Costs account is £1,813.90. Items of expenditure to note are £550 for the zip wire report, paint for the pavilion and play equipment reports.

## 9. Football Club Report

The season is now over, however the young children's soccer clubs are continuing at weekends. The committee wishes to thank the Football Club for their efforts in keeping the pavilion looking nice.

## 10. 200 Club

Draw taken on 125 members,

*Draw for June;*

1<sup>st</sup> Prize, £50.00 – E Nockolds

2<sup>nd</sup> Prize, £37.50 – M Switeck

3<sup>rd</sup> Prize, £25.00 – Y Granger

*For July;*

1<sup>st</sup> Prize, £50.00 – D Brice

2<sup>nd</sup> Prize, £37.50 – P Rowe

3<sup>rd</sup> Prize, £25.00 – K Banks

## 11. Pavilion and Park

- *Lighting in the Pavilion* – Three quotes were considered, however the specification differed on each one, therefore it was agreed to get the 3 quotes again based on 2 security lights on the front of the building, one on each side and one on the back (5 in total).

- *Lighting Project – Infant Play Area* – Work is still ongoing to confirm details on the quote given.

- *Discuss Progress on Play Area Report, Zip Wire Slide, Safety Matting* – Paul from Jet Reach is working through the list of items to correct. The safety matting around the bucket swing is being lifted up, John M-G proposed that £400 is spent on renewing the matting, Sarah seconded this and all agreed.

- *Air Skier Arm* – this has been ordered.

- *Footbridge* – the timbers have been replaced and painted and all agreed it looks good.

## 12. Community Pay Back

The team will be working on the Park again in September; tasks to include planting a tree.

## 13. Green Gym/Time Credits

- The Green Gym is meeting on the Second & Third Wednesday of every month at 5pm in the Wootton Park Car Park.

- Will is awaiting a meeting with the organiser of the time credits.

## 14. Specific Requests for Tree Pruning on the Park

Emergency action had to be taken on an Oak tree branch which was overhanging the zip wire. Three quotes were considered for conducting a tree survey, Diana proposed to go with Golden Tree, costing £525, this was seconded by John M and all agreed.

## 15. Any other business

- The Borough Council contacted Will to say that as there are only 2 people in West Norfolk wins supporting the Park, the account would be closed. The committee agreed to let this go ahead and concentrate on increasing the numbers for the 200 Club.

## 16. Dates of Next Meeting

24<sup>th</sup> September 2019

26<sup>th</sup> November 2019

There being no other business the meeting closed at 8.15pm.

..... Chairman

Date: 24<sup>th</sup> September 2019