

**MINUTES OF NORTH WOOTTON PARISH COUNCIL MEETING
THURSDAY 7TH FEBRUARY 2019 7.15 P.M.
NORTH WOOTTON VILLAGE HALL**

Present: Councillors Crome - (Chaired the meeting), Border, Edwards, Cox, Merrey
In attendance: Mrs R Curtis (Clerk)
16 members of the public were present

1. Apologies

Cllr Pulsford-Harris - ill health, Cllr Malik – ill health, Cllr Marshall-Grint – family business, Cllr Nurse – holiday, Cllr S Kilham – ill health, Cllr S Doak – funeral attendance
Acceptance of these apologies was proposed by Cllr Crome and seconded by Cllr Border and unanimously approved.

2. Declarations of Interest - None

3. Minutes of last meeting - It was unanimously agreed that the minutes of the Parish Council meeting held on Thursday 3rd January 2019 be signed as true record of the meeting.

4. Matters Arising

The Clerk reported she had contacted the Borough Council about the planning application for the House on the Green development – (3 dwellings, pub refurbishment and commercial units). There are no dates yet for the determination or planning committee meetings. And the fact that it was queried whether or not the site notice had been displayed for the full time would not have any implications for the consideration of the application in this case as neighbour consultations were carried out as well as the site notice being put up.

5. Law and Order

- The next SNAP meeting will be held on 13th February 2019, Clerk to email Cllr Doak to see if he can attend.
- Youths were causing a nuisance around the Park by knocking on peoples doors and windows on Cranmer Ave at the weekend 2/3rd Feb - this was reported to the Police.

The meeting was closed for Open Forum.

6. Open Forum

- A resident asked if anything could be done about the potholes in the road along the back of the Green, this roadway is PC owned and gives access for 6 houses. Clerk and Cllr Border to look into.
- There is a very uneven path surface outside No 5 Ford Ave, Clerk to report.

The PC unanimously agreed to include a second Open Forum item – 14a further down the agenda to allow Parishioners the chance to comment on anything that had been discussed during the meeting.

7. Correspondence

- The Clerk received 6 letters from residents in support of the proposed bus shelter at Manor Road, which she had forwarded to Highways in addition to information from the bus company, which indicates an estimated number of between 24 and 28 people per day use the bus stop. As requested by Highways to try and ‘placate the objectors’, the PC confirmed wording for the newsletter to include a piece about the shelter, the change of design to a timber built one and to ask again for any comments. The Clerk will send Highways a copy of this as evidence as requested.

9. Finance

BALANCE b/fwd.

52,126.31

Less: Payments

Chq No

001829	The Defib Shop - Defibrilator	1,344.00
001830	CPRE – Annual membership	36.00
001831	Veolia – Village Hall Bins	60.36
001832	Westcotec – Lighting Maintenance	250.48
001833	South Wootton PC – WPA Recharge	665.55
001834	Norfolk ALC – Election Training	36.00
001835	Jet Reach – Bin Emptying	60.00
001836	Total Gas and Power - Lighting	1,129.89
001837	R Curtis – February Salary	462.80
001837	R Curtis – Expenses	50.82
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		4,095.90

Add: Income

VAT Return

2,062.54

50,092.95

Made up as follows

Saffron Building Society	14,170.27
Lloyds Gold Deposit A/C (Easy Saver)	34,405.45
Lloyds Current A/C	1,517.23

50,092.95

The above expenditure was approved for payment.

- Cllr Border proposed that the Clerks cost of living increase be approved and also an increase in Spinal column Point from 11 to 13 to recognise Clerks performance. This will come into effect from April 2019. This was seconded by Cllr Edwards and unanimously agreed.

9. Highways - Nothing to report.

10. Wootton Park

Cllr Border reported the following;

- Sinclair Dalby – there is a proposal for a telephone mast on Wotton Park has and the PC has been asked for comments. The base of the structure will be 8metres square and there is concern that access will be a problem. It was noted that while South Wootton PC has supported the application, WPA have objected on the grounds of access to the Park.

It was agreed to decide on a response from NWPC after the second open forum and residents have been able to put their views across.

- The Football Club are seeking funding from MARS Community Funding for work to upgrade the kitchen.
- Upon recommendation from the Police anti-crime officer, lighting has been agreed to be put around the pavilion to eliminate the dark areas of the building.
- A quote for lighting for the infant play area is £1,428 using 50w LED floodlight and includes a 4m lamp post.

11. Street lighting

- Cllr Border is working on updating the street lighting database and the cost of their lighting. He is awaiting a response from UK Power Networks as to how the usage is calculated as this is un-metered. The cost of changing the head of the post to LED is Circa £215 each and would reduce consumption per post by 2/3rds. It is hoped to have some proper costings for the next meeting.

12. Planning

Radio Base Station Proposal – Wootton Park – discussed under item 10 and 14a.

House on the Green – discussed in item 4.

Knights Hill – This application will be decided at planning committee at the Borough Council on 13th March.

13. Village Hall

Cllr Border reported on the following;

- There is a vacancy for a North Wootton Councillor on the village Hall Committee, this will be raised again at a future meeting when more Councillors are in attendance
- The defibrillator will be installed at the next maintenance day.
- Village Market and Bingo are still going well.
- There will be an official opening of the Hall on 30th March with the Mayor in attendance. Trade's people will be invited and an open invitation to all parishioners of the village.
- Jan – Dec 2018 accounts are complete. As at the end of Jan 19 there is £4,447 in the bank. Fundraising has been successful with £4,576 raised last year and £6,615.50 from hiring.
- The committee are now looking at Phase 2 of refurbishment, replacing smaller windows at the front and side and installation of an external electrical socket.
- The committee still owe the PC £1,074.73, it was agreed that discussion regarding writing this off shall take place at a future meeting when more Councillors are in attendance.
- Cllr Cox asked if the accounts could go on the PC website, Cllr Border said he would raise this at the next committee meeting and let him know.

14. The Village

- The Clerk presented 2 quotes for the grass cutting of the Greens for the 2019 season, Cllr Border proposed to go with CGM who were the cheaper option, this was seconded by Cllr Cox and all agreed.

14a. Open Forum

- A resident of Cranmer Ave was concerned over the proposed siting of the telephone mast as it would be visible from her property. Clerk to forward her views to Sinclair Dalby.
- The PC agreed to object to the proposed telephone mast on the following grounds;
 - Close proximately to resident's houses and in full view of some.
 - The area is small and too tight a space to fit an 8 metre square base area and could restrict access to the Park.
 - Even though some of the structure will be obscured by trees, the mast will still protrude above the trees by 10-15metres.Clerk to send the response.

15. Any Other Business

- The Clerk presented the local election timetable and handed out nomination papers to those present and will post to Councillors not in attendance at the meeting. Polling will take place on 2nd May 2019.
- The Annual Parish (Residents) Meeting will be held on Thursday 25th April 2019
- The Annual Parish Meeting will be held on Thursday 9th May 2019.

There was no other business and the meeting closed at 8.35 pm.

..... Chairman Date