

**MINUTES OF NORTH WOOTTON PARISH COUNCIL MEETING
TUESDAY 7TH JUNE 2016 AT 7.15 P.M.
AT NORTH WOOTTON COMMUNITY SCHOOL**

Present: Councillors Marshall-Grint, Border, Edwards, Duvall, Crome, Cox
In attendance: Mrs R Curtis (Clerk)

3 members of the public were present

1. Apologies – Councillors Pulsford-Harris, Nurse, Malik, Merrey, Kilham

2. Declaration of Interest – None

3. Minutes of last meeting

It was unanimously agreed that the minutes of the meeting held on Tuesday, 3rd May 2016 be signed as a true record of the meeting.

4. Matters Arising

None

5. Law and Order

There have been thefts reported from unlocked cars, Clerk to add a note in the newsletter to warn parishioners of this.

The meeting was closed for Open Forum.

6. Open Forum

- It was noted that the grass has not been cut yet this season behind the bus shelter. Clerk has made enquires of Highways, Norfolk County Council and the Borough Council to try and get this area cut. There would appear to be some reluctance between the organisations to take responsibility for this.

- A resident said that the pathway along the front of the bus shelter has much improved pedestrian access.

- Growth from bushes and trees in residential properties is encroaching onto some pathways – Clerk to mention in newsletter.

The meeting was re-opened.

7. Correspondence

Mr and Mrs Wilbraham

29th April 2016 – Pot Holes

Requesting that potholes outside The Old School, The Green are dealt with by the Parish Council. **Clerk to contact Highways initially.**

British Telecom

9th May 2016 – Telephone Kiosk at The Green

Asking if the phone box would be considered for ‘adoption’ by the PC. **Clerk to contact Castle Rising and ask how they adopted their post box and also check with the insurance company.**

The Post Office Ltd

9th May 2016 – Post Office at St Augustines Way

Confirmation that according to post office data the address of the branch falls within South Wootton parish.

Carl Ringwood

17th May 2016 – Streetlight

Requesting that a streetlight is moved outside 1 Tyndale.
Clerk has contacted Westcotec, who has spoken to Mr Ringwood and given him an idea of costs involved. Parish Council would not look to use public funds for this purpose. Resident would have to meet the costs himself and ensure all permissions have been sought.

Norfolk County Council

17th May 2016 – Grass Cutting behind the Bus Shelter
Rural grass cutting begins on 16th May with estimated completion 14th June and a second cut done in July/August. **Clerk to contact again.**

8. Finance

Bal. b/fwd.

£69,848.31

Less Expenditure:

DD – EON Charges for May	782.12
Chq 001531 – Westcotec – Maintenance for May	250.48
Chq 001532 – ESE – Victorian Hooded Bin	355.20
Chq 001533 – Glazewing – Bin for Village Hall	12.00
Chq 001534 – Jet Reach – Guttering on Bus Shelter	95.24
Chq 001534 – Jet Reach – Bin Collection	40.00
Chq 001535 – R Curtis – Clerks Salary – June (dated 30/06/16)	457.60
Chq 001536 – R Curtis – Expenses	12.08

Add Income:

HMRC - VAT	502.57
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TOTAL

68,346.16

Made up as follows

Saffron Building Society	13,863.00
Lloyds Gold deposit a/c (Easy saver)	53,689.58
Lloyds current a/c	793.58
	68,346.16

The above expenditure was approved for payment.

Cllr Marshall-Grint read the annual governance statements from the Mazars audit form and the Council agreed the statements.

Cllr Border proposed that a new internal auditor is appointed – Bev Eady, this was unanimously agreed by Councillors. Cllr Marshall-Grint thanked Cllr Border for his efforts in completing the return this year.

9. Highways

Pot holes outside the Old School, Clerk to report.

10. Wootton Park

- Cllr Border was thanked again for his organisation of the recently held quiz night which raised £327.
- Volunteers were requested for completing a course for inspecting the play equipment on Wootton Park, no-one came forward, Cllr Border to take on the role.
- The first session of the Green Gym will take place on 9th June.
- The Picnic in the Park raised enough money to buy a defibrillator.

- There is a swing missing in the park play area.
- Cllr Border is in regular communication with CGM to ensure the grounds maintenance schedule is fulfilled.
- Next Wootton Park meeting is 28th June 2016.

11. Street lighting

Nothing to report.

12. Planning

Applications Received

16/00854/F – 60 Woodland Gardens, extension - Support

16/00848/F – 1 Station Road, extension - Support

15/02044/F – Land rear of The Green North Wootton, erection of 2 proposed detached dwellings
The application was refused by the Borough Council. Clerk to submit the Parish Council’s original concerns to the planning inspectorate.

Decisions

None

The proposed development at Nursery Lane was discussed. There are reservations and concerns with the lack of communication from neighbouring Parishes.

13. Village Hall

Councillors felt that although they did not want to lose this asset to the Village, it would have to be financially viable for the Parish Council to take over the running of the Hall. As there were 5 Councillors unable to attend the meeting, it was decided that it should be discussed again in July. In the meantime the Clerk will update all Councillors and liaise with Cllr Pulsford-Harris to investigate options. The Clerk will also add something to the newsletter to ask if anyone is interested in joining the village hall committee in the meantime.

14. The Village

Following on from the consultation for the positioning of the dog bin, the site at Sandringham Crescent was agreed, Clerk to follow this up with the Borough Council to obtain the relevant permissions to go ahead.

Suggested site for the other bin is on the piece of grass near the War Memorial – Clerk to carry out another consultation with nearby residents.

15. Any Other Business

None

The meeting was closed to the public at 8.30pm

Confidential Discussion – the status of one of the village greens was discussed and the Parish Council was unanimous in agreement not to allow the matter to be taken further.

..... Chairman Date