

**MINUTES OF NORTH WOOTTON PARISH COUNCIL MEETING
TUESDAY 2ND FEBRUARY 2016 AT 7.15 P.M.
AT NORTH WOOTTON COMMUNITY SCHOOL**

Present: Councillors Pulsford-Harris, Marshall-Grint, Border, Merrey, Cox, Malik, Crome, Kilham, Duval, Irwin
In attendance: Mrs R Curtis (Clerk)

4 members of the public were present

1. Apologies – Councillors Edwards and Nurse

2. Declaration of Interest – None

3. Minutes of last meeting

It was unanimously agreed that the minutes of the meeting held on Tuesday, 5th January 2016 be signed as a true record of the meeting.

4. Matters Arising

Cllr Malik asked if there had been any response from the Post Office regarding the signage stating it is in South Wootton, the Clerk said there had been no acknowledgement from them and the sign had not been changed. Council agreed that the Clerk writes another letter including the OS map and asking for a response and also write to Henry Bellingham and Lord Howard to ask for their support.

5. Law and Order

Cllr Malik reported that at the last SNAP meeting he had raised the matters of speeding in the village and congestion along Priory Lane and St Augustines Way at school pick up and drop off times.

The meeting was closed for Open Forum.

6. Open Forum

It was mentioned that people are throwing garden rubbish into the dykes at Wootton Park, which could cause them to become blocked again – Clerk to include in the newsletter.

The meeting was re-opened.

7. Correspondence

Kelly Edwards– Highways Bus Shelter, Priory Lane

The grass area behind the bus shelter is not Highways land, it is owned by Norfolk County Council. Not aware of any incidents being reported regarding this area and if the general public chose to walk across the area, then they do so at their own risk.

Kelly Edwards– Highways HGV's

Requests for weight restrictions would not be taken forward. If there were one in place, it would still allow for 'access only', therefore the HGV's would still have access to the farms. No personal injuries have been recorded on the Manor Road junction in the last 5 years and given

NCC's funding this location would be low priority for any modifications.

Kelly Edwards- Highways	Footpath between Priory Lane and Buckingham Close
	Location has been inspected and the hedge is not impeding on the passage, so Highways would not look to send a letter at this time.

HGV's - the Council still feels that it is unacceptable for HGV's to drive through the village at unsociable hours, Clerk to write again reiterating the times (around 5.00am) that HGV's are on the roads.

Footpath between Priory Lane and Buckingham Close – the issue is with the hedge restricting light from the lamp, Clerk to contact Highways again asking if there is anything else that can be done.

8. Finance

Bal. b/fwd.	£42,707.02
--------------------	-------------------

Less:

DD – EON,	795.47
Chq 001504 – CGM – Tree survey, The Green	360.00
Chq 001505 – R Curtis – Clerk Salary – Jan (dated 31/01/16)	443.60
Chq 001506 – HMRC – Clerks Tax M10	1.00
Chq 001507 – R Curtis – Expenses	13.88
TOTAL	41,093.07

Made up as follows

Saffron Building Society	13,863.00 (maturity date 7.11.15.)
Lloyds Gold deposit a/c (Easy saver)	23,859.51
Lloyds current a/c	3,370.56
41,093.07	

The above expenditure was approved for payment.

9. Highways

Jobs to put on the Rangers list when they next visit, there is a pothole at the end of Cranmer Avenue and there are raised ironworks along All Saints Drive and generally uneven surface.

10. Wootton Park

Cllr Pulsford-Harris thanked Cllr Border for his work at the WPA meeting on 26th January 2016.

- Cllr Border has been elected as the new Chair after the resignation of Mike Narborough and the following was discussed;

- The football club continues to do well, they presented proposals for improvements to the pavilion, moving the kitchen area to the front and making some internal modifications.
- A cricket club is still interested in using the Park and will be invited to a WPA meeting to present their ideas as there are still concerns about safety.
- A tree survey to be carried out, important to keep trees inspected in relation to safety. It is noted that it is not advised to cut down trees and vegetation after the end of March as not to disturb nesting birds.

- The football club are holding a presentation day on the 14th May and hosting a tournament on 18th and 19th June.
- Suggestion put to SWPC that NWPC employ their own handyman and therefore not require Ryans services, this was met with a positive response from SWPC.

The Council then discussed the following;

- Options for employing a handyman.
- There is a blockage in the drain along the back of the pavilion leading towards the back of a property on Nursery Lane, Cllr Irwin and Cllr Border to investigate.
- Although the football club are obtaining quotes for some matting to be put down on a boggy area of ground near the entrance to the park from the car park it is thought that this problem may be remedied from the work on clearing the dyke as detailed above.
- Cllr Merrey said he had seen some men doing a survey on Wootton Park and the field backing onto it recently, the Clerk will follow up and try to find out who they were.

11. Street lighting

- The street light is not working on the corner of Manor Road and Priory Lane – Clerk to report.
- The effectiveness of the light in the bus shelter to be reviewed when the solar panel is getting more sunshine.

12. Planning

15/02044/F – Land rear of The Green – erection of 2 dwellings and garages – Object due to access, noise disturbance to residents and conservation as the area backs onto an AONB.

13. Village Hall

- The Council decided to accept the quote from Arborcraft to reduce the conifer trees alongside the village hall to 6ft in height.
- The drains have been cleared.

14. The Village

- The Council discussed the issue of the litter bins in the village, the new handyman would empty the bins and there are options for disposal of the waste, the owner of Meadow Stores would be happy to have a trade waste bin at his premises to be used by the PC and the village hall committee have also offered their bin to be used. The PC will take the latter option for the time being and pay the village hall committee half the cost of the bin, this will be reviewed to see if there is enough capacity for this. Cllr Boder had obtained costs from another waste company which are cheaper than those being used by the Hall.
- The owner of meadow stores is happy for posters and notices to be put up at the shop. Cllr Irwin will put up the notice board which originally stood opposite the bus shelter on Priory Lane onto the bus shelter wall.

15. Any Other Business

Cllr Pulsford-Harris gave her apologies for the March meeting – which will be chaired by Cllr Marshall-Grint.

The meeting was closed to the public at 8.35pm.

Confidential Discussion – A query was raised concerning the status of one of the village greens and a discussion followed with agreement to ask advice from NCC.

..... Chairman Date