

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 2ND
SEPTEMBER 2014 AT 7.15 P.M. AT NORTH WOOTTON COMMUNITY SCHOOL**

Present: Councillors Border; Cox; Crome; Kilham; Malik; Marshall-Grint; Merrey;
Nurse and Pulsford-Harris
In attendance: Mrs. E. Wymer (Clerk)

1. Apologies – None.

2. Declaration of interest – Councillor Cox declared an interest in the application for a parish councillor from Mr. M. Edwards.

3. Minutes of last meeting - It was unanimously agreed that the minutes of the meeting held on Tuesday, 1st July 2014 be signed as a true record of the meeting.

4. Matters Arising – None.

5. Law and Order –

SNAP minutes for June and July had been circulated to all councillors.

There is a car still parking on the corner of Cranmer Avenue and All Saints Drive. The police will be notified.

An incident concerning ducks being killed in the village was reported to the police.

The meeting was closed for Open Forum

6. Open Forum –

The Chairman read out application letters from Mr. Duval and Mr. Edwards to become parish councillors. Mr. Duval and Mr. Edwards were invited to address the meeting. Their applications will be considered at the end of this meeting when proceedings have been closed to the public. The Clerk will notify Mr. Duval and Mr. Edwards of the council's decision.

The grass on the North Wootton strip needs cutting. The Clerk will contact Country Grounds Maintenance Ltd.

Leaves/straw lying on the pavement outside Wyndham House on Manor Road need clearing. The Clerk will notify the Borough Council.

The meeting was re-opened.

7. Correspondence

Planning Plans approved by planning committee during summer recess:
2 Estuary Farm Cottages – single storey extension
Trebarwith, 137 Nursery Lane – single storey front extension
Laqueglia, Ling Common Road – replacement pitched roof to form first
floor accommodation
Wyndham House – extension to form 2 additional bedrooms + two existing
bedrooms and dayroom

The Borough Council had looked into possible encroachment of building line on new building in Manor Road but considered it to be within permitted development rights.

Mr. S. Duval)Applications to become parish councillor
Mr. M. Edwards)
Rev. Nash	Not possible to re-use existing graves as there are too many in the churchyard that are quite recent.
NCC	Funding available for schemes to help protect properties from coastal flooding.
NALC	Openness of Local Government Bodies Regulations 2014 gives the public rights to film and report council meetings (including sub-committees) using digital and social media.
Mrs. J. Humphrey	Horse riding in the village. Feels that this is 'an accident waiting to happen' with small children playing, riding bikes, scooters.
Norfolk Rivers	Fun day, Knights Hill, 14 th September 10 – 4.
NCC	Notices of deposits made by landowners – circulated to all councillors.
Mr J. Charnock	Alleyway between Buckingham Close and Priory Lane needs clearing of vegetation and hedges cutting. Clerk has informed Highways and village hall.
Police	SNAP minutes for June and July circulated to all councillors. Youth SNAP meetings have been held in High Schools and issue raised with regard to North Wootton is dog fouling on Wootton Park. They could provide us with sticker signs if required.
Mr. P. Cullum	Alban Road – could the parish council petition for fibre optic internet connection. At present it comes as far as The Swan, South Wootton but no further.
NCC	Pruning of tree branches in overhead cables in Gatehouse Lane is usually carried out by UK Power Networks. Alternatively, landowners tree surgeon could carry out work but they would have to arrange for shutdown of electricity supply.
B.C.	Free disposal of hazardous waste at Saddlebow, Sat and Sun, 6 th and 7 th September.
Came & Company	Insurance renewal as at 30 September £1486.07. We took out a long term agreement which expires in September 2015 but if Council wants to sign up until 2017 premium would be £1411.77.
Highways	Rangers will be visiting week commencing 13 th September.
Freebridge	E-mails regarding Priory Road – all circulated to councillors.

The letter from Mrs. Humphrey concerning horse riders in the village was considered. An item will be included in the October newsletter.

The Police could provide the parish council with sticker signs for Wootton Park regarding dog fouling. There are already some signs on the park and it was agreed that these are sufficient.

Councillor Cox had completed the recent on-line survey from the Rural Sounding Board.

8. Finance

Bal. b/fwd.

52124.58

Add:		
SWPC – grasscutting June	213.52	
Interest on deposit account	233.53	
SWPC-grasscutting July	<u>213.52</u>	<u>660.57</u>
		52785.15

Less:

July

E-ON	663.84	
SWPC	536.58	
Westcotec	250.48	
B.C. (emptying dog bins)	546.00	
E. Wymer (August salary – chq number 1379 dated 31/8/2014)	446.33	
CGM (grasscutting greens)	121.16	
CGM (grasscutting park)	406.70	

August

E-ON	685.97	
Westcotec	250.48	
Mazars (internal audit)	240.00	
E. Wymer – expenses	22.21	
E. Wymer (Sept salary – chq number 1384 dated 30/9/2014)	446.33	
CGM (grasscutting greens)	121.16	
CGM (grasscutting park)	<u>406.70</u>	

5143.94

Bal. c/fwd.

£47641.21

Made up as follows

Saffron Building Society	13658.13 (maturity date 7.11.14.)
Lloyds Gold deposit a/c (Easy saver)	31384.51
Lloyds current a/c	<u>2598.57</u>
	<u>47641.21</u>

Above expenditure approved for payment.

Mazars, the external auditor, has signed the annual return for 2013/14 with a note that fixed assets should be recorded at their purchase cost and that the car park and skate ramp should be added.

Council considered the insurance renewal from Came & Company. Councillor Border proposed that a new long term agreement until end of September 2017 should be taken out reducing the premium payable from £1486.07 to £1411.77. Councillor Cox seconded this proposal and all in favour. The Clerk will contact Came & Company.

9.Highways -

The Rangers will be visiting the village week commencing 13th September. The Clerk will report potholes on Priory Lane near the bus shelter and at the bottom of Woodland Gardens.

Councillor Marshall-Grint had report an incident to the police whereby a vehicle had knocked down his fence.

Dead branches on the trees in the churchyard need pruning. The Clerk will notify Rev. Nash and the Borough Council.

10.Wootton Park –

(a) Football Club

The chairman and Councillors Border, Nurse and Marshall-Grint had attended the recent Wootton Park meeting.

The Picnic on the Park money was transferred into the main Park bank account and £1,000 of this has been used for general running of the park which was not the intention of the Picnic Committee at the time. The Chairman of North Wootton Parish Council had requested accounts for the football club but these had not been forthcoming as yet.

Discussion took place with regard to the amount that the football club pay for use of the park and changing rooms. The clause in the previously signed contract with the football club stating that they should pay for utilities on the changing rooms had been deleted but no reference had been made in the minutes that discussions had taken place at full WPA committee meetings agreeing to this. It was therefore agreed that this should be re-instated and that the Football Club should be asked to pay for the use of electricity and water in addition to their £950 annual rental fee which could be up to £500.

Councillor Border proposed that the precepts for North Wootton and South Wootton, if they agree, could be increased by possibly 50p per household to be ringfenced for running of the park and improvements (both parish councils already pay for grasscutting on the park).

The Chairman will write to South Wootton Parish Council and the chairman of Wootton Park Association with the above two proposals.

A parishioner reported that one of the cycle inhibitors had not been re-painted but that she had notified the Clerk to South Wootton Parish Council

11.Street lighting – Dayburner opposite North Wootton church. The Clerk will notify Westcotec.

12.Planning –

14/01068/F	Mr & Mrs P Ellis 2 EstuaryFarm Cottages	Single storey rear extension
14/01094/F	Mr & Mrs A. Skerritt Trebarwith 137 Nursery Lane	Single storey front extension
14/01202/F	Mr J. Latus Laueglia Ling Common Road	Replacement pitched roof to form 1 st floor accommodation
14/01225/F	Mr J. Read Wyndham House Manor Road	Extension to form 2 additional bedrooms, + 2 existing bedrooms and dayrooms

The Planning Committee had recommended approval during the summer recess.

The Borough Council had looked into the possible encroachment of a boundary line on a new building in Manor Road but considered it to be within permitted development rights of that property.

All Councillors had been circulated with communications from Freebridge with updates on the proposed plans to demolish 26 houses in Priory Road and rebuild. Full planning application has still to go before the Borough Council and the Parish Council. Any concerned residents should be referred back to their dedicated liaison officer at Freebridge.

13.Village Hall –

A new group will be meeting on a regular basis which should hopefully help finances.

14.The Village -

(a)New cemetery -

Lord Howard had been in contact with the chairman with regard to the parish council's purchase of land for a new cemetery. The Chairman had asked if it was possible to waive the premium. Under Government rules and regulations in the past he would just have given the Parish the land but now cannot do so. He will endeavour to find a small area of possibly half an acre which may be suitable provided the water table was not too high. He asked for it to be left with him for consideration.

Remembrance Sunday 9th November

It was agreed that the Clerk should contact Rev. Nash to organise a service at the war memorial followed by a church service. The Clerk will order a poppy wreath through the Royal British Legion. A working party should tidy up the war memorial before the service and Councillor Border agreed to do this. The Vice-Chairman will lay the wreath on behalf of the Parish Council.

Due to the confidential nature of the business about to be discussed, the meeting was closed to members of the public.

Council considered the applications from Mr. Duval and Mr. Edwards and it was agreed that they should be invited to join the parish council. The clerk will notify them of the decision.

There being no other business the meeting closed at 8.45 pm

..... **Chairman** **Date**