

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 4TH DECEMBER 2012 AT 7.15 P.M. AT NORTH WOOTTON COMMUNITY SCHOOL

Present: Councillors Armiger; Cox; Crome; Kilham; Marshall-Grint; Merrey and Milne.
In attendance: Mrs. E. Wymer (Clerk)

Due to Councillor Pulsford-Harris stepping down as chairman, the vice-chair took the meeting.

1. Apologies – Councillors Malik, Nurse, Pulsford-Harris and Towler.

2. Election of Chairman –

J. Milne: - Proposed by Councillor Armiger and seconded by Councillor Merrey. There being no other nominations, Councillor Milne declared chairman.

Councillor Milne took the chair.

3. Declaration of Interest – None.

4. Minutes of last meeting - It was unanimously agreed that the minutes of the meeting held on 6th November 2012 be signed as a true record of the meeting.

5. Matters Arising –

All Councillors had been circulated with a copy of the standing orders which needed to be reviewed.

It was agreed to delete item 6(d) Order of business ‘To appoint a school governor’ as this is no longer a requirement.

It was also agreed to amend item 11. Expenditure as orders for the payment of money are authorised and signed by two approved signatories.

6. Law and Order –

The Clerk reported that a parishioner had complained about a horse being ridden on the pavement in All Saints Drive and St. Augustines Way. The Clerk will contact the PCSO for clarification as to whether this is legal and if not, will ask him to speak to the individual if seen.

The meeting was closed for Open Forum

7. Open Forum – Nothing to report.

The meeting was re-opened.

8. Correspondence

B.C.

Following advertisement on noticeboards, no-one applied to be parish councillor. Need to co-opt as soon as possible.

Age UK

Good Neighbourhood Scheme asking for volunteer community mentors.

Planning	Revised design for 137A Nursery Lane approved since last meeting.
Police	Consultation on 2013/14 precept – 18 th December 11am – 12.30 at Wymondham.
B.C.	Following requests by parish councils, North Runcton parish council have been awarded £15,000 to assist in the production of a carbon footprint assessment of The Willows. Speaking at the incinerator public inquiry. Parish Councils may speak but must request permission in writing to the Planning Inspectorate.
Highways	Large hole at bottom of driveway in Nursery Lane – will inspect and add any work that is needed to routine programme.
NALC	Parish Liaison Officer cannot visit until summer – date to be Arranged.
B.C.	Planning training Thursday, 7 th February 7pm at South Lynn.
Mr. Smith, Manor Road	Reported dangerous tree (eucalyptus) on village green outside Silvertrees. Clerk asked CGM to inspect and quotation received for £840.00 + VAT to reduce size of tree by 10m and remove arisings
Wootton Park	Minutes from liaison meeting circulated to all councillors.

As the Parish Council is now able to co-opt a parish councillor, it was agreed that the clerk should contact Mr. Paul Edwards to offer him a position if he is still willing.

The Borough Council has awarded North Runcton Parish Council £15,000 to provide a carbon footprint assessment of The Willows. It was agreed that Councillor Merrey should be the lead person to deal with correspondence and keep council informed of developments.

9. Finance

Bal. b/fwd.		32597.19
Add:		
Interest on Saffron Building Society	325.00	
VAT	1068.99	
SWPC	<u>224.76</u>	
		<u>1618.75</u>
		34215.94
Less:		
E-ON	683.71	
E. Wymer	430.93	
E. Wymer (expenses)	13.50	
Westcotec Ltd. (stret lighting)	250.48	
SLCC (subscription)	<u>100.00</u>	
		<u>1478.62</u>
Bal. c/fwd.		<u>£32737.32</u>

Made up as follows:

Saffron Building Society	13325.00 (maturity date 7.11.13.)
Lloyds TSB	<u>19412.32</u>
	<u>32737.32</u>

Above expenditure approved for payment.

As Councillor Milne is now chairman it would not be appropriate for him to also be Responsible Finance Officer.

Councillor Milne proposed Councillor Armiger, seconded by Councillor Merrey to take over this position. All agreed

The precept for 2013/14 will need to be set at the January meeting and it is predicted that the council will be approximately £3,000 over budget. The results of the parishioner survey have been e-mailed to all councillors so they can be studied before this meeting.

It was agreed that the clerk should be delegated responsibility for granting a dispensation for disclosing personal interest when discussing the precept and the financial management of the council's business. Any councillors wishing to take part in these discussions must have signed and returned the application form to the clerk..

The Clerk had obtained a quotation from Country Grounds Maintenance Ltd. for cutting back of a eucalyptus tree by 10m outside Silvertrees in Manor Road £840.00 + VAT. This tree would need ongoing maintenance every 3-5 years due to its rapid growth. It was unanimously agreed that the clerk should ask Country Grounds Maintenance Ltd. for another quote to include removal of the tree and a recommendation for a suitable replacement tree.

The Clerk should contact the treasurer of Wootton Park Association with regard to the reimbursement of £700 for maintenance on the park.

10.Highways - Nothing to report.

11.Wootton Park Association–

Councillor Marshall-Grint summarised the recent Wootton Park Association Liaison meeting between North and South Wootton Parish Councils, the minutes of which have been circulated to all councillors.

Any decisions on expenditure for providing car parking will be deferred until next financial year. Some Councillors felt that an appraisal should be carried out of the whole of the park to look at all possible sites, not just Cranmer Avenue. The view was expressed that the parking problems are caused by the football clubs and that they should therefore be responsible for managing this. They are also said to be abusing the changing rooms. A suggestion was made that the fees paid by the football club are substantially lower than other clubs in the area and perhaps these should be raised to take into account their use of the changing rooms. It was pointed out that the cost base for charging other clubs may differ from Wootton Park as, for example, on a peppercorn rent is paid to KLBC.

Finance provided by both North and South Wootton Parish Councils for maintenance of the park should not be solely directed towards the football club but for the benefit of all.

The Clerk will provide all councillors with a copy of Wootton Park Association's constitution.

North Wootton representatives are needed to attend Wootton Park Association meetings. Councillor Milne, as chairman, will attend together with Councillor Marshall-Grint. One more representative is required.

It is hoped that Wootton Park Association will provide their budget for 2013/14 before setting of the council's precept in January.

12. Street lighting –

The column opposite The Priory on Nursery Lane is still out. The Clerk will report to Westcotec.

13. Planning –

12/01769/F	Mr & Mrs D. Gould	Single storey extension (revised)
	137A Nursery Lane	

Approved by Planning Committee since last meeting.

14. The Village –

It was agreed that the council should consider placing a small report in The Contact magazine circulated by the Church in the Woottons. Councillor Milne will circulate a copy of the SWPC entry.

Remembrance Sunday was a great success with Rev. Nash conducting a short service and the Scouts/Guides groups were present. The Parish Council and individuals laid wreaths and then progressed to the Church for their service. It was a very worthwhile combined service which could take place every year in future.

There being no other business the meeting closed at 8.37 pm

..... Chairman Date