

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 6TH JANUARY 2015 AT 7.15 P.M. AT NORTH WOOTTON COMMUNITY SCHOOL

Present: Councillors Border, Cox, Crome, Duval, Kilham, Merrey, Nurse and Smith
In attendance: Mrs. E. Wymer (Clerk)

In the absence of the chairman and vice-chairman, it was agreed that Councillor Kilham should take the chair.

Councillor Kilham welcomed parishioner and B.C.C., Mr. Jason Law, to the meeting.

1. Apologies – Councillors Edwards, Malik, Marshall-Grint and Pulsford-Harris.

2. Declaration of interest – None.

3. Minutes of last meeting - It was unanimously agreed that the minutes of the meeting held on Tuesday, 2nd December 2014 be signed as a true record of the meeting.

4. Matters Arising – None.

5. Law and Order –

Several burglaries have taken place in the village during the xmas and new year period. It is believed that a gang was working in the area. The Squash Club was also vandalised.

The Clerk will ask the Police for details.

The meeting was closed for Open Forum.

6. Open Forum

Leaves on the pavement outside Wyndham House need sweeping and the chippings on the road surface on All Saints Drive also need sweeping. The Clerk will notify the Borough Council.

Parking outside North Wootton Community School – A resident had provided photographic evidence of dangerous parking which was forwarded onto the Police and the school before xmas. Councillor Crome suggested that the Parish Council could ask the school if they would consider asking the children to design posters to 'Park Safely outside our School' and the Council would give prizes for the best poster in each year group. All agreed that this was an excellent idea and the Clerk will contact the School.

The Clerk will contact the Police again regarding presence at the school gates at home-time.

The meeting was re-opened.

7. Correspondence

Planning Plans approved for two storey side extension at 31 Tyndale and extension for more office, storage space and staff facilities for night time shift at Priory Court Vets.

WN Community Transport Dial-a-bus information: Membership forms are separate from Council's concessionary pass but is free to join. The bus must be

pre-booked and is a door-to-door service unless stated otherwise. Minibuses have passenger lifts and bookings for health-related appointments can be made weeks or even a few months in advance, otherwise on Mondays for the following week. Cost £1.50 per journey for members, £2.00 for non-members. Will include in February newsletter.

Police PCSO match funded Partnership Scheme on a 50/50 basis. If P.C. contributes 50% towards salary of a match funded PCSO, Norfolk Constabulary will match with 50% and a dedicated PCSO will be ring fenced for this Council over and above that which would otherwise have been allocated.

73 Pingles Road Debris deposited in dyke: Chairman of WPA has met with resident and resolved matter.

Westcotec Clerk has obtained telephone details for emergency call outs. Details already provided of costs as follows:
Emergency call out service within working hours £85.00 for first 2 hours, additional hours at £30.00.
Outside of working hours £120.00 for first 2 hours, additional hours £45.00.
Stick on signs for lampposts 35p each +VAT.

Wootton Park Minutes – circulated to all councillors.

The Parish Council does not have the means to match-fund the salary of a dedicated PCSO for the village and therefore would not be able to take part in the Partnership Scheme with the Police

In recent weeks, Chairman has been in contact with Suffolk Life re car park resurfacing at Priory Court, St. Augustines Way following an incident by a parishioner. Latest response is that they are liaising with investor (on whose behalf they own the property) and contractors regarding quotes for car park repairs.

8. Finance

Bal. b/fwd. 40268.40

Less:

E-ON	663.84
Westcotec	250.48
D. Pulsford-Harris (interview expenses)	27.95
E. Wymer (expenses)	13.86
HMRC (Dec.)	39.40
E. Wymer (Jan salary – cheque number 1418 dated 30/1/15)	<u>406.93</u>

**Bal. c/fwd. 1402.46
£38865.94**

Made up as follows

Saffron Building Society	13863.00 (maturity date 7.11.15.)
Lloyds Gold deposit a/c (Easy saver)	22384.51
Lloyds current a/c	<u>2618.43</u>
	<u>38865.94</u>

Above expenditure approved for payment.

9.Highways - Nothing to report.

10.Wootton Park – Nothing to report. Next meeting on 24th February 2015.

11.Street lighting –

The Clerk had obtained telephone numbers for contact for Westcotec in emergency during normal working hours and out of hours. Costs for these call outs had been previously reported as emergency call out service within working hours £85.00 for first 2 hours, additional hours at £30.00. Outside of working hours £120.00 for first 2 hours, additional hours £45.00.

After discussion concerning the possibility of putting stickers on all columns with these emergency numbers it was agreed that these could cause more problems as parishioners may ring for just a light out resulting in more costs to the parish council. Therefore stickers will not be used. Parishioners should continue to report problems via e-mail or telephone to the Clerk.

Councillor Duval reported that a parishioner had requested lighting in the brick bus shelter on the grassed area on Priory Lane at the bottom of Woodland Gardens. Councillor Smith will investigate solar lighting and report back to the Parish Council and the Clerk will ask Westcotec if an LED light could be installed in the column by the bus shelter which would provide more lighting.

12.Planning –

14/01674/F	Mr & Mrs C. Manning 31 Tyndale	Two storey side extensions
14/01725/F	Mr.A. Rosseauw Veterinary Clinic Priory Court	Extension to provide more office and storage space and staff facilities for night timetable

The Planning Committee had recommended approval.

The plans for Silvertrees, Manor Road had been approved by the Parish Council but after refusal by the Borough Council the original plans are going before the Borough's Committee. If any alterations or modifications are to be made they will be reconsidered by the Parish Council through the normal channels.

13.Village Hall – Nothing to report.

14.The Village -

The cemetery will be taken off future agendas as Lord Howard is not able to offer any land.

The Clerk will ask Freebridge Housing for an update on the proposed development in Priory Road.

The Clerk reported that the noticeboard on Priory Lane has been vandalised again – the second time in 6 months. Agreed that this should not be repaired.

Councillors had been notified by the chairman that Mrs. Rachel Curtis has been appointed Clerk as from 1st April 2015 due to the retirement of the existing Clerk at 31st March.

There being no other business the meeting closed at 8.20pm

..... Chairman Date