

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 1ST APRIL 2014 AT 7.15 P.M. AT NORTH WOOTTON COMMUNITY SCHOOL**

**Present:** Councillors Border; Cox; Crome; Edwards; Malik; MashallGrint; Merrey and Milne  
In attendance: Mrs. E. Wymer (Clerk)

**1. Apologies** – Councillors Kilham and Nurse.

**2. Declaration of Interest** – None.

**3. Minutes of last meeting** - It was unanimously agreed that the minutes of the meeting held on 4<sup>th</sup> March 2014 be signed as a true record of the meeting.

**4. Matters Arising** – None.

**5. Minutes of Annual Parish Meeting** – It was unanimously agreed that the minutes of the meeting held on 18<sup>th</sup> March 2014 be signed as a true record of the meeting.

**6. Matters arising** – None.

**7. Law and Order** –

Councillor Edwards had contacted PC Heather Whitmore who reported that there had been theft of heating oil in North and South Wootton.

Ten days ago there had been a spate of vandalism during the early hours of a Saturday morning and unfortunately three more occurrences had taken place. The Police are of the opinion that these are all related and will be increasing patrols within the village at the weekends.

A report had also been made to the Police of motorcyclists using Wootton Park.

Councillor Edwards will follow up with the Police the irresponsible parking at the junction of Cranmer Avenue.

The meeting was closed for Open Forum

**8. Open Forum** – Nothing to report.

The meeting was re-opened.

**9. Correspondence**\_\_

Highways	Wheatley Drive footway reconstruction: replacing access kerbs and installing back edges, resurfacing to start on 14 <sup>th</sup> April for 6 weeks.
Sarah Simmonds	Suggesting a whole community project such as 'table top sale' in peoples' drives to sell unwanted possessions. Charge £5 a pitch to be put towards a community project such as extra play equipment, village hall or flowers for the village. E-mail circulated to all councillors.
Local Works	Proposal that the government should allow a percentage of business rates to be paid direct to parish and town councils for the benefit

of local economic growth to create vibrant local communities. Asking for our support.

CPRE AGM on 16<sup>th</sup> April at Knights Hill Hotel at 2.30 pm.  
Police February community update – circulated to all councillors.  
Conservancy Board Minutes of Kings Lynn Advisory Board  
B.C. Clerk has asked the B.C. to provide new road name plate for Manor Road.  
SNAP Minutes of meeting held on 20<sup>th</sup> January -circulated to all councillors.  
SWPC Information re closure of South Wootton Post circulated to all councillors.  
Mazars Annual Return for audit received – accounts to be approved by 30<sup>th</sup> June and submitted by 4<sup>th</sup> July.  
Planning Plans received for 12 Ford Avenue and 8 Carlton Drive approved by planning committee.

The Chairman will obtain more information regarding 'Local Works' before any communications made to them.

The Chairman had received correspondence from Mr. A. Jones of the Ramblers Association with regard to a kissing gate on land belonging to the Castle Rising Estate so that the general public may gain access to this land. The Ramblers have suggested that they fund the gate but would need help with the installation from North Wootton Parish Council, tenants and Lord Howard. Deferred until Castle Rising estate have commented.

## 10. Finance

**Bal. b/fwd.** **28173.86**

**Less:**

E-ON	618.50	
E. Wymer(expenses)	55.99	
E. Wymer (salary cheque no. 1353 dated 30/4/2014)	446.33	
NALC (sub.)	<u>347.60</u>	<u>1468.42</u>

**Bal. c/fwd.** **£26705.44**

Made up as follows

Saffron Building Society	13658.13 (maturity date 7.11.14.)
Lloyds Gold deposit a/c (Easy saver)	11791.98
Lloyds current a/c	<u>1255.33</u>
	<u>26705.44</u>

Above expenditure approved for payment.

The Annual Return for the audit to 31<sup>st</sup> March 2014 has been received. The accounts should be approved by 30<sup>th</sup> June and submitted by 4<sup>th</sup> July. It was agreed that the Clerk should contact Mr. M. van Nieuwkerk with regard to the internal audit.

## 11. Highways -

On a general note, cameras have been observed tied to lamp-posts within Kings Lynn and at the traffic lights at South Wootton. The Clerk will ask Highways what the purpose is for these cameras.

## **12.Wootton Park Association –**

Councillor Marshall-Grint and the Clerk had attended the recent Annual General Meeting.

Mr. M Narborough resigned as chairman and North Wootton Parish Council will advertise for a replacement in the next newsletter. Mr. R. Sweeney, the vice-chairman and treasurer will continue for one more year and Ms. S. Akred will continue as secretary.

No change in the trustees, Mr. M. Narborough, Mr. J. Milne, Mr. R. Sweeney and Mrs. T. Cornwell.

The balance in their account is £2000.01. The forecast of running costs for the next year is £2,675 but the football club fees will attract £950.

Unfortunately, it is unlikely the Football Club will have 'rolling' goalposts. Their last match should be 24<sup>th</sup> April after which the goalposts will be taken down. The Clerk had obtained a quotation from Country Grounds Maintenance Ltd. of £700 + VAT for installation of 8 lockable inserts to make safe the holes left in the ground by the posts. Council discussed the funding of these inserts on a 3-way basis by the Football Club, North Wootton Parish Council and South Wootton Parish Council. Agreed that this should be accepted.

It was agreed that the goalposts could be left up after the matches on a Saturday until after the Sunday matches if there any but must be removed and stored until the following weekend.

The Football Club will fund the topsoil and grass seed.

North Wootton Community School have refused parking in their grounds for football matches for legal reasons/insurance purposes.

It was suggested at the Annual General Meeting that the fenced off grassed area in Cranmer Avenue which belongs to the Borough Council could be opened up to provide additional car parking. North Wootton Parish Council were not in favour of this.

## **13.Street lighting –**

The old column has been removed from the grassed area between All Saints Drive and Tyndale.

## **14.Planning –**

14/00444/F	Mr. Fleetwood and Ms. Bessey 8 Carlton Drive	Extensions and alterations
------------	---	----------------------------

14/00461/F	Mr & Mrs. Howard 12 Ford Avenue	1 <sup>st</sup> floor extension and internal alterations
------------	------------------------------------	--

The Planning Committee recommended approval. Agreed.

It is noted that a public consultation is taking place with regard to the installation of solar panels on land belonging to Spot Farm at Knights Hill.

## **15.Village Hall –**

Councillor Kilham was not present but he provided an estimated receipts and expenditure account averaged on a monthly basis. The bank balance at March 2014 is £3,500 with monthly receipts totalling £350 and expenditure £700, giving a monthly deficit of £350.

The Annual General Meeting will be held at the end of April.

The Parish Council will monitor and defer any further discussion until Councillor Kilham is able to attend to provide more information.

**16.South Wootton Post Office -**

Councillors had been circulated with correspondence with regard to the closure of South Wootton Post Office on Nursery Lane and the Post Office's proposal that this should be relocated to Grange Stores, Dawnay Avenue. Grange Stores are able to offer extension to their premises to allow for expansion of post office services and they already operate late opening times.

Councillors considered this option but were unanimously agreed that the Dawnay Avenue proposal is not acceptable due to location, parking and no bus route.

'Talking Heads' shop on St. Augustines Way had put themselves forward as another option but the post office had considered their premises further away from the existing post office compared to Dawnay Avenue although this is very minimal. There would be parking outside 'Talking Heads,' it is on a bus route and would serve the three parishes of Castle Rising, North Wootton and South Wootton . Councillors agreed that North Wootton should support South Wootton in this option and the Chairman will produce a flyer to be copied and delivered to all residents in North Wootton asking them respond to the Post Office consultation.

**17.The Village -**

The e-mail from Sarah Simmonds regarding a whole community project to boost community spirit had been circulated to all councillors.

Ms. Simmonds' suggestion of a table top sale in people's drives was considered a good idea although it was felt that perhaps it should be kept to small areas so that people don't have so far to walk. A fee of £5 could be charged for each pitch and put towards a village project.

The Clerk will respond to Ms. Simmonds.

There being no other business the meeting closed at 8.35 p.m.

..... Chairman ..... Date