

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 5<sup>TH</sup> MARCH 2013 AT 7.15 P.M. AT NORTH WOOTTON COMMUNITY SCHOOL**

**Present:** Councillors Armiger; Cox; Crome; Edwards; Kilham; Mashall-Grint; Merrey; Nurse and Pulsford-Harris.  
In attendance: Mrs. E. Wymer (Clerk)

In the absence of the Chairman the Vice-Chairman took the meeting.

**1. Apologies** – Councillors Malik and Milne.

**2. Declaration of Interest** – None.

**3. Minutes of last meeting** - It was unanimously agreed that the minutes of the meeting held on 5<sup>th</sup> February 2013 be signed as a true record of the meeting.

**4. Matters Arising** –

The Chairman has met with the Borough Council and they will re-investigate the problem of the skip lorry being parked in Meadow Close and report back. They will look to offer an alternative site to solve the problem but it is unlikely this would be accepted.

The Responsible Finance Officer reported that the forms for the opening of a new account with Saffron Building Society had been submitted but rejected, the reason being that the E-Saver accounts are only available to limited companies. This was in contradiction of information given at the time of enquiry. However, Councillor Armiger will look again at other possibilities and report back.

Footpaths – Deferred from last meeting. This will have to be deferred again until the next meeting when the chairman is present.

**5. Law and Order** –

There have been a number of burglaries in and around the area. An attempted burglary took place at Meadow Stores. The offender was apprehended but released with a caution the next day. It was agreed that the Clerk should write to the police requesting that such activities in our parish should be dealt with more firmly

The meeting was closed for Open Forum

**6. Open Forum** –

A parishioner reported that PCSO Mark Taylor wants to revive interest in the Homewatch Scheme. The actual details of how this scheme is to be operated need to be clarified and the Clerk will invite the PCSO to attend a future meeting. Once these are known, they will be inserted in the next newsletter.

There will be a Fun Day at the Scout & Guide HQ in Station Road on 22<sup>nd</sup> June. This will be advertised in the next newsletter.

The meeting was re-opened.

**7. Correspondence**

Mr. P. Gray                                      Requesting use of Wootton Park for a family fun day/picnic on the park,

weekend of 14-16 June. Funfair, car boot and other events in aid of Help the Heroes. 30% of takings to Help the Heroes + donation to WPA. He will be responsible for any damage caused to the park and if the weather is too wet it will be cancelled. He will also collect up any litter after the event.

Planning  
NCC

Plans for 12 Ford Avenue – approved .  
De-registration of village green – circulated to all councillors.  
Initial fee of £4900 for application to deregister which is non-returnable even if application denied.

B.C.

Confirmed that there is **not** a tree preservation order on the eucalyptus tree outside Silvertrees.

Highways

Community Ranger visit week commencing 8 April.  
Grassed area at the bottom of Woodland Gardens – will carry out work to delineate when weather improves. Not known as yet what this will involve.

NALC

NCC Flood Risk Management Strategy newsletter. Further information available on County Council’s website [www.norfolk.gov.uk](http://www.norfolk.gov.uk)  
Chief Executive is retiring next year.

Mr. Parsley

Free seminar on initiatives around climate change at Watton.  
Village Sign – Has stripped it out and done necessary repairs due to water damage. Has glued it back with water resistant glue, sanded down and is in the process of painting. Anticipate completion within the next 2 weeks.

B.C.

Meadow Close

WREN funding available for community projects.  
Chairman has circulated e-mail to all councillors re parking of skip lorry. Planning will reinvestigate and look to offer an alternative site as a potential parking area but it is not anticipated that this will be accepted due to cost.

WPA

Chairman has circulated e-mail to all councillors informing them that SWPC will discuss concerns at their next meeting and get back to him.

Discussion took place with regard to Mr. Gray’s application to hire Wootton Park . The Parish Council did not feel that either parish councils would be able to monitor the event and had concerns with regard to insurance, policing and damage to the park. The Clerk will inform South Wootton Parish Council.

The Clerk had circulated information to all councillors on the process for de-registering village greens. It was felt that as the Parish Council has no other land to replace the parcel of land outside Silvertrees the request should be turned down. The Clerk will let the resident have the details for de-registering and explain the reason why the parish council cannot accept his offer to buy the land.

The resident will be informed that the Parish Council will now go ahead to have the eucalyptus tree and stump removed by Ultimate Workforce (their quotation had been accepted at a previous meeting). The Borough Council had confirmed that there is no preservation order on this tree so the work may take place as soon as possible.

## 8. Finance

**Bal. b/fwd.**

**29733.13**

**Add:**

Village hall

1000.00  
30733.13

**Less:**

E-ON	683.71
E. Wymer	430.93
Westcotec (street lighting)	250.48
E. Wymer (expenses)	19.89
B.C. (printing)	<u>73.43</u>

1458.44

**Bal. c/fwd.**

**£29274.69**

Made up as follows

Saffron Building Society	13325.00 (maturity date 7.11.13.)
Lloyds TSB	<u>15949.69</u>
	<u>29274.69</u>

Above expenditure approved for payment.

Councillor Armiger asked whether the provision of £1,000 is still needed for land reports under the Local Development Framework. Councillor Pulsford-Harris reported that the original documents have been submitted to the Borough Council but additional reports may have to be undertaken depending on their decision.

## **9.Highways -**

The Community Rangers will be visiting in April.

Items to bring to their attention:

Potholes in Nursery Lane, Station Road/Nursery Lane, outside Holly House Ling Common Road and outside 7 All Saints Drive.

Grass banks/verges need cutting back – opposite Church.

Reminder about delineating grassy triangle at the bottom of Woodland Gardens.

## **10.Wootton Park Association–**

Councillors had submitted concerns regarding Wootton Park to the Chairman and he has forwarded them onto the Chairman of South Wootton Parish Council. These will be discussed at their parish council meeting next week and a meeting arranged between representatives from both parish councils to agree a way forward. It was felt that the next Wootton Park Association meeting on 26<sup>th</sup> March should be postponed until after this meeting. The Clerk will ask the chairman to contact the chairman of South Wootton Parish Council with this suggestion.

**11.Street lighting** – Nothing to report.

## **12.Planning –**

13/00143/F	Mr & Mrs M Howard 12 Ford Avenue	1 <sup>st</sup> floor extension with covered terrace to ground floor and internal alterations
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Approved by planning committee.

## **13.The Village –**

Councillor Pulsford-Harris reported that Councillor Malik is concerned that the drain running beside his property needs clearing. The wood belongs to The Howard Estate but Councillor Malik will need to check his

deeds to ascertain where the boundary lies with regard to the stream. Councillor Pulsford-Harris will inform Councillor Malik,

The Clerk reported that the Village Hall had sent a cheque for £1,000 which clears the loan given them by the Parish Council.

The Clerk reminded councillors and parishioners that the Annual General Meeting will be held on 19<sup>th</sup> March but the next full parish council meeting will not take place until 16<sup>th</sup> April due to school being closed for the Easter holidays.

There being no other business the meeting closed at 8.20 pm

..... Chairman ..... Date

**MINUTES OF A PARISH COUNCIL MEETING HELD FOLLOWING THE ANNUAL PARISH MEETING ON TUESDAY, 19<sup>th</sup> MARCH 2013 IN NORTH WOOTTON COMMUNITY SCHOOL**

Present: Councillors Armiger; Cox; Malik; Merrey and Milne  
In attendance: Mrs. E. Wymer (Clerk)

**1. Finance -**

**Bal. b/fwd. 29274.69**

**Less:**

E-ON	617.56
E. Wymer	430.92
E. Wymer (expenses)	58.49
HMRC (paye)	<u>3.94</u>

1110.91

**Bal. c/fwd. £28163.78**

Made up as follows

Saffron Building Society	13325.00 (maturity date 7.11.13.)
Lloyds TSB	<u>14838.78</u>
	<u>28163.78</u>

Above expenditure approved for payment.

**2. Fields in Trust Deed –**

The deed had been circulated to all councillors prior to the meeting. After discussion, it was agreed that Councillor Pulsford-Harris would be consulted and if her approval was received, the deeds would be signed on 25<sup>th</sup> March at the meeting with South Wootton Parish Council. The Borough Council need to stamp them before 28<sup>th</sup> March.

**3. Wootton Park Association –**

North Wootton Parish Council had submitted comments to South Wootton Parish Council for consideration regarding the running of Wootton Park Association

South Wootton Parish Council’s responses had been circulated to all councillors and these were discussed.

North Wootton Parish Council will finalise further comments to put forward at the meeting between both Parish Councils on Monday, 25<sup>th</sup> March 2013 at 7pm at South Wootton Parish Office.

The chairman will reconfirm those attending. It is anticipated these will be himself and councillors Armiger, Pulsford-Harris and either Councillor Nurse or Marshall-Grint + the clerk.

There being no other business the meeting closed at 8.55pm

..... Chairman .....Date