

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 2nd  
JULY 2013 AT 7.15 P.M. AT NORTH WOOTTON COMMUNITY SCHOOL**

**Present:** Councillors Border, Cox, Crome, Edwards, Merrey, Milne, Nurse and  
Pulsford-Harris  
In attendance: Mrs. E. Wymer (Clerk)

**1. Apologies** – Councillors Kilham, Malik and Marshall-Grint.

**2. Declaration of Interest** – None

**3. Minutes of last meeting** - It was unanimously agreed that the minutes of the meeting held on 4th June 2013 be signed as a true record of the meeting.

**4. Matters Arising** – None.

**5. Law and Order** –

Councillor Edwards reported that Sgt. Chris Flannagan and PC Heather Whitmore are the parish council contacts as there is no longer a dedicated PCSO for North Wootton.

PC Whitmore may be contacted on [whitmoreh@norfolk.pnn.police.uk](mailto:whitmoreh@norfolk.pnn.police.uk) or by ringing the 101 telephone number.

Only one incident reported for North Wootton by way of criminal damage to vehicles.

The meeting was closed for Open Forum

**6. Open Forum**

No dates as yet for future SNAP meetings.

The meeting was re-opened.

**7. Correspondence**

Mr. Ballantyne  
Fields in Trust  
Wootton Park

Circulated to all councillors by e-mail.

Deeds of Dedication for Wootton Park.

Weather permitting work on the roof of the pavilion will start on 1<sup>st</sup> July for approx. 2 weeks.

Highways

Works on Castle Rising Road from 29<sup>th</sup> July causing road closure for 2 weeks and thereafter temporary traffic signals: Traffic will now be diverted via A149 and A148 and not through North Wootton as previously stated.

B.C.

Requests for dispensations by a parish councillor – guide and form on B.C. website

[www.west-norfolk.gov.uk/default.aspx?page=27104](http://www.west-norfolk.gov.uk/default.aspx?page=27104)

W.N. Sports Council

Rural Festival of Sport – 3-31 May 2014 with taster sessions

being organised Those interested should write showing support in principle.

Councillor Edwards had been approached by a resident concerned about dog owners' lack of control of their animals on Wootton Park. The Clerk has not received to date any written communication to this effect. Councillor Milne will bring this to the attention of Wootton Park Association at their next meeting.

## 8. Finance

<b>Bal. b/fwd.</b>		<b>50641.23</b>
<b>Add:</b>		
VAT	511.90	
SWPC	<u>224.76</u>	
		<u>736.66</u>
		51377.89
<b>Less:</b>		
E-ON	684.77	
Westcotec	250.48	
E. Wymer (expenses)	13.50	
E. Wymer (July salary cheque number 1296 dated 31/7/2013)	432.24	
Dell (laptop)	<u>399.00</u>	
		<u>1779.99</u>
<b>Bal. c/fwd.</b>		<b><u>£49597.90</u></b>

Made up as follows

Saffron Building Society	13325.00 (maturity date 7.11.13.)
Lloyds TSB Gold deposit a/c (Easy saver)	34789.29
Lloyds TSB current a/c	<u>1483.61</u>
	<u>49597.90</u>

Above expenditure approved for payment.

Council approved the Clerk's request for permission to pay her salary, Westcotec and Country Grounds Maintenance Ltd. during the summer recess.

## 9. Highways

The yellow lines have been renewed outside North Wootton Community School. Councillor Edwards will ask the school to monitor parking.

## 10. Wootton Park –

The Chairman and representatives of Wootton Park and South Wootton Parish Councils had met on the park to inspect the grasscutting as there were large areas which had not been cut. A complaint had been made to

Country Grounds Maintenance Ltd. and the reason given was due to an administrative error. The whole park had been cut today.

The grass on the previous cut had been left longer than usual due to wet conditions and then fertiliser applied causing even more growth.

The dykes have been cleared out but some debris thrown back in. The contractors will be asked to remove certain items left behind after clearance and the Park Support Worker will monitor and remove any debris from the dykes on a regular basis.

The dyke adjacent to the Wootton Strip also needs clearing out which was not included on the above programme of works. It was suggested that perhaps community hours could be utilised and Councillor Milne will suggest to Wootton Park Association.

The Clerk reported that South Wootton Parish Council had received a complaint about the untidy state of the South Wootton Strip due to lack of grasscutting. It is believed that this area had been planted this spring as a wildflower area and Country Grounds Maintenance Ltd. instructed not to cut to allow growth.

The new skatepark has been installed. It was suggested that a disclaimer should be posted that it is used at own risk. The chairman will clarify with Wootton Park Association who should be responsible for the insurance of the equipment.

Scaffolding and fencing have been erected around the pavilion prior to work on replacing the roof.

The football goalposts are still in position but these will be removed as soon as the lockable post hole covers are ready.

The Chairman welcomed Mrs. Wendy Border to the meeting as North Wootton's new community representative on Wootton Park Association.

### **11. Street lighting –**

The new lantern has been installed in Ling Common Road.

The Clerk has not received a date from Westcotec regarding the installation of the replacement column in All Saints Drive

### **12. Planning – No plans**

It was confirmed that the planning application which the Parish Council had previously approved for the bungalow on Nursery Lane was for separate dwellings.

Councillor Pulsford-Harris reported that paperwork had been received on the Local Development Framework. Following objections from all parties to the Borough Council the number of proposed houses for land off Hall Lane has been reduced from 1,000 to 300. South Wootton Parish Council is pleased and Bidwells believe this to be a satisfactory conclusion.

Objections are still being made on the proposal for houses on Knights Hill even though this has been reduced from 850 to 600. New shops, Doctors, Schools (both primary and secondary as both are oversubscribed) and road access to/from A148 and A149 would need to be addressed.

At present the Borough Council have ruled out any development in North Wootton but Councillor Pulsford-Harris impressed upon the parish council that everyone should be vigilant that 'creep' does not occur from the Hall Lane estate.

Lord Howard has requested that councillors should report any brown field sites for potential development.

Councillor Pulsford-Harris will keep the parish council fully informed of developments.

**13.The Village –**

Councillor Milne gave an update on the Meadow Close situation. An enforcement notice has been issued to cease business but the resident has appealed against this. It is now in the hands of the Inspectorate which could take 6 months for judgement to come through. However, Norfolk County Council may be able to take action if waste is being stored on the property.

Councillor Kilham had erected the Armed Forces flag at the weekend and Councillor Border offered to take it down in Councillor Kilham's absence.

Due to the confidential nature of the business  
about to be discussed, the meeting was closed  
to members of the public.

Councillors had been circulated with a potential new councillor's e-mail. It was agreed that the chairman should write thanking him for his offer of help and would like to bear him in mind in an advisory capacity.

There being no other business the meeting closed at 8.20 pm

..... Chairman ..... Date